

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

July 8, 2013

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on July 8, 2013. ***Those Present:*** Mayor Bob Marvin, Councilors Dick Soderberg, Michele Vandal, Jeff Parker, and Kevin Thompson.

Absent: None

Also Present: City Staff Kathy Lovelace and Amy Friesner, City Attorney Steve Anderson, Glenda Phillipe – WHRA, Utility Superintendent Ron Kleinschmidt, Bill Kirkeby - Warroad Pioneer, Nick Stickler- Park Department, Police Chief Wade Steinbring, Scott Johnson- contractor, and Bethany Sundvor- Airport.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 8c- USDA Grant. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of June 24, 2013 Council Minutes

Motion made by Councilor Parker to approve the June 24, 2013 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of July Bills and NMPA Payment

Motion made by Councilor Vandal to approve the July 2013 bills including the NMPA Payment in the amount of \$643,766.96(E920-925 = \$303,026.24, PR Check #4754-4773 = \$11,098.79, DD #E505123 = \$30,760.83, and AP #37411-37505 = \$298,881.10). Motion seconded by Councilor Parker and carried unanimously.

EMERGENCY SERVICES:

Fire Dept. - Authorization to send delinquent fire calls to collection

Motion made by Councilor Soderberg authorizing to send two delinquent fire calls totaling \$1000 to collection. Motion seconded by Councilor Vandal and carried unanimously.

UTILITY DEPARTMENT:

Authorization to send delinquent utility accounts to collection

Motion made Councilor Thompson to authorize to send three delinquent utility accounts totaling \$371.66 to collection. Motion seconded by Councilor Vandal and carried unanimously.

Authorization to send delinquent utility accounts to County for collection with taxes

Motion made Councilor Soderberg to authorize to send five delinquent utility accounts totaling \$2,265.96 to the County for collection with taxes. Motion seconded by Councilor Thompson and carried unanimously.

Discussion of Agreement with Northstar Electric

City Attorney Steve Anderson presented a draft for a proposed territory agreement with Northstar Electric Cooperative for the newly annexed property on the SE side of town. He asked for authorization to present it to Northstar representatives.

Motion made by Councilor Vandal to authorize City Attorney Steve Anderson to present an offer for a service territory agreement on the newly annexed property to Northstar Electric Cooperative at a rate of 20mills/kWh for seven years. Motion seconded by Councilor Soderberg and carried unanimously.

PLANNING COMMISSION:

Recommendation for Zoning of newly annexed property-

The Planning Commission reviewed the zoning options for the newly annexed property on the SE side of town. City Administrator Kathy Lovelace spoke with casino representatives to discuss their intentions for the property. The recommendation is to zone the property as P-1 - public recreation and forest reserve district.

Motion made by Councilor Thompson to zone the newly annexed property on the SE side of town as P-1. Motion seconded by Councilor Vandal and carried unanimously.

PARK DEPARTMENT:

Update on new docks at Fire Station

Park manager, Nick Stickler, updated the council on the new docks at the Fire station. The company should be finishing up installation in the next few days.

No Action Taken.

Complaints/Request for no swimming at Fire Station Docks

There have been complaints about the swimmers at the fire station docks littering and using boats to get out of the water. Discussion included offered solutions such as policing the area more often and placing garbage cans in the area. Also, Councilor Parker voiced his concerns about safety and liability if the swimmers were allowed continued access to the dock area.

It was Council consensus to police the area more often and place garbage cans and revisit the issue around the end of August.

Request for sail boat to dock at Fire Station Docks

There was a request to dock a sail boat at the end of one of the fire station docks rather than in a slip for the reason that the boat is too wide and would take up two spaces. The owner is willing to pay the price equivalent to one slip rent.

It was Council consensus to allow the sail boat to dock at the end of one of the fire station docks as long as it does not interrupt navigation.

OTHER BUSINESS:

Recommendation on bids for Community Park Project

There were two bids received for the Community Park Project. Both exceeded the construction budget by a considerable amount. The recommendation is to reject the bids and rebid the project next winter.

Motion made by Councilor Parker to reject all bids for the Community Park Project. Motion seconded by Councilor Thompson and carried unanimously.

Review and Award of bid for removal of house at 803 Steenerson

City Administrator Kathy Lovelace received only one bid for the removal of the condemned home at 803 Steenerson. The charges for removal will be attached to property taxes.

Motion made by Councilor Parker to award the bid for the removal of the condemned home at 803 Steenerson to Warroad Ready Mix in the amount of \$6,900. Motion seconded by Councilor Thompson and carried unanimously.

USDA Grant

City Administrator Kathy Lovelace asked for authorization to sign the letter of intent to accept the USDA Grant.

Motion made by Councilor Vandal to authorize City Administrator Kathy Lovelace to sign the letter of intent for the USDA Grant. Motion seconded by Councilor Soderberg and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 8, 2013.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:00 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff