

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**July 22, 2013**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on July 22, 2013. ***Those Present:*** Mayor Bob Marvin, Councilors Dick Soderberg, Michele Vandal, Jeff Parker, and Kevin Thompson.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace and City Staff Beth Carlson, City Attorney Steve Anderson, Glenda Phillipe – WHRA, Utility Superintendent Ron Kleinschmidt, Bill Kirkeby - Warroad Pioneer, Police Chief Wade Steinbring, and Bethany Sundvor- Airport.

**APPROVE AGENDA:**

***Councilor Soderberg moved to approve the meeting agenda as written.*** The motion was seconded by Councilor Vandal and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of July 8, 2013 Council Minutes**

***Motion made by Councilor Parker to approve the July 8, 2013 regular Council Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Two Council Members to Review August Bills**

Mayor Marvin and Councilor Parker agreed to review bills before the August 12, 2013 meeting.

**Approval of July Payroll and Manual Checks**

***Motion made by Councilor Vandal to approve the July 2013 Manual checks including Payroll in the amount of \$145,259.12(DD E#505152 = \$30,061.51, PR Check #4774-4785 = \$7,801.38, DD #E505159 = \$3,504.69, PR Check #4786-4799 = \$5,603.30, PR Vendors Check #4800-4802 = \$2,427.80, PR E#926-929 = \$24,092.32, AP #37506-37537 = \$21,748.12 and Wire Tran E#930 = \$50,020.00).*** Motion seconded by Councilor Parker and carried unanimously.

**2013 YTD Revenue/Expense Summary.**

The Revenue/Expense report through June 2013 was for information only.

**EMERGENCY SERVICES:**

***No new business.***

**UTILITY DEPARTMENT:**

**Authorization to hire lineman for Electric Department**

*Motion made Councilor Parker to authorize the hiring of Dillan Moser as a lineman, entry level Grade 20 for the Electric Department. Motion seconded by Councilor Vandal and carried unanimously.*

**OTHER BUSINESS:**

**Authorization to sell Scott Johnson property for GMHF residential spec home build.**

*Motion made by Councilor Vandal to sell Scott Johnson Lot 2, Block 6 in Highland Park Addition for the amount of \$9,750.00. Included would be a Reverter clause stating that if Mr. Johnson did not complete the GMHF house within one year, the property would revert back to the city and Mr. Johnson would forfeit the lot cost. Motion seconded by Councilor Parker and carried unanimously.*

**ADJOURNMENT:**

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 22, 2013.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:22 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Beth Carlson, city staff*