

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

November 25, 2013

CALL TO ORDER:

Councilor Dick Soderberg called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on November 25, 2013. *Those Present:* Councilors Dick Soderberg, Jeff Parker, Michele Vandal and Kevin Thompson.

Absent: Mayor Bob Marvin

Also Present: City Administrator Kathy Lovelace and City Staff Beth Hellquist, City Attorney Steve Anderson, Bethany Sundvor- Airport, Police Chief Wade Steinbring and Glenda Phillipe – WHRA.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 3a (Authorization to send delinquent ambulance accounts to collection and /or Revenue Recapture). The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of November 12, 2013 Council Minutes

Motion made by Councilor Thompson to approve the November 12, 2013 regular Council Minutes as written. The motion was seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review December Bills

Councilor Parker and Councilor Vandal agreed to review the December bills prior to the December 9th 2013 meeting.

Approval of November Manual Checks and Payroll

Motion made by Councilor Vandal to approve the November 2013 Manual Checks and Payroll in the amount of \$95,185.24 (DD E#505426 = \$29,216.76, PR Checks #4945-4947 = \$4,401.92, PR Checks #4948-4951 = \$2,612.50, E#981-984 = \$21,269.82, and AP #37981-37990 = \$37,684.24) Motion seconded by Councilor Thompson and carried unanimously.

2013 YTD Revenue/Expense Summary

The Revenue and Expense Summary report through October 2013 was for information only.

EMERGENCY SERVICES:

Motion made by Councilor Vandal to send thirteen delinquent ambulance accounts totaling \$9,179.10 to collection and/or Revenue Recapture. Motion seconded by Councilor Thompson and carried unanimously.

UTILITY DEPARTMENT:

No New Business.

AIRPORT:

Minutes of the November 4, 2013 Airport Commission Meeting

Airport Manager Bethany Sundvor gave council a summary of the Airport Commission Meeting Minutes.

No action taken.

2014 BUDGET REVIEW/DISCUSSION:

City Administrator gave council budget information for review. The Levy reduction, bonds and the increase in the 2014 LGA were discussed. Administrator Lovelace requested council hold a budget session to work on some issues.

*It was council consensus to hold a budget working session. The date and time is to be determined.
(NOTE: The work session was on December 4th at 12:00pm)*

FORMALITIES/OTHER BUSINESS:

Resident Request to keep Bike Path open throughout the winter

City Administrator Lovelace informed Council that there was a request to keep the bike path open over the winter. Administrator Lovelace also gave council the estimated cost per snow event to keep it open.

It was council consensus not to keep the bike path open throughout the winter, due to the high cost of winter maintenance.

Reminder...Truth-in-Taxation Meeting tonight at 6:00pm

Information only.

ADJOURNMENT:

There, being no further business, *Councilor Thompson moved to adjourn the Regular Meeting of the Warroad City Council of November 25, 2013.* The motion was seconded by Councilor Vandal and carried unanimously. The meeting adjourned at 5:48p.m.

CALL TO ORDER THE TRUTH-IN-TAXATION PUBLIC MEETING:

Councilor Dick Soderberg called the Truth-in-Taxation Public meeting to order at 6:00p.m. on November 25, 2013.

No City residents were on hand with any concerns.

Councilor Vandal moved to close the Truth-in-Taxation Public meeting at 6:15p.m.on November 25, 2013. Motion seconded by Parker and carried unanimously.

Acting Mayor Dick Soderberg

City Administrator Kathy A. Lovelace

Minutes prepared by: Beth Hellquist, city staff