

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

February 24, 2014

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on February 24, 2014.

Those Present: Councilors Dick Soderberg, Michele Vandal, and Kevin Thompson.

Absent: Mayor Bob Marvin and Councilor Jeff Parker

Also Present: City Administrator Kathy Lovelace, City Attorney Steve Anderson, Wade Steinbring – Warroad Police Chief, Bethany Sundvor - Airport, Ron Kleinschmidt- Utilities Superintendent, and Glenda Phillipe – WHRA.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of February 10, 2014 Regular Council Minutes

Motion made by Councilor Thompson to approve the February 10, 2014 regular Council Minutes as written. Motion seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review February Bills

Councilor Soderberg and Councilor Thompson agreed to review the March bills prior to the March 10, 2014 meeting.

Approval of February 2014 Manual checks and Payroll.

Motion made by Councilor Vandal to approve the February 2014 Manual checks in the amount of \$92,421.84 (PR E#505633 = \$29,806.97, PR#5088-5091 = \$4,741.32, PR #5092-5095 = \$2,637.18, PR E#1022-1025 = \$21,848.80, and AP #38313-38323 = \$33,387.57). Motion seconded by Councilor Thompson and carried unanimously.

2014 – January // Revenue/Expense Summary

The Revenue & Expense Summary report through January 2014 was for information only.

No action taken.

PUBLIC SAFETY ISSUES:**Ambulance – Authorization to send delinquent accounts to collection / revenue recapture**

A list of delinquent accounts was presented in the packets.

Motion by Councilor Vandal to approve sending these delinquent accounts to collection / revenue recapture.
Motion seconded by Councilor Thompson and carried unanimously.

Police – Tobacco Compliance Summary Report

Police Chief Wade Steinbring presented council members with a list of those businesses that recently received a tobacco compliance check. Chief Steinbring reported that the decision had been made prior to the compliance checks, that no citations would be issued for non-compliance. Of the six current tobacco license holders, five passed and one failed. Chief Steinbring followed up to all businesses with a letter informing them of how their business did and letting them know what would happen if they failed a future compliance check.

AIRPORT**Minutes from the 02/03/2014 Airport Commission Meeting - FYI**

No action taken.

UTILITY DEPARTMENT

No items. No action taken.

OTHER BUSINESS**Approval of Resolution 2014-02 Supporting Legislation allowing cities to designate their city website to publish public notices**

City Administrator Kathy Lovelace presented the Council with a draft Resolution sent out by the League of Minnesota Cities. The resolution supporting HF 1286 and SF 1152. This legislation currently before the 2014 legislature would allow cities to publish certain public notices on their websites instead of, or in addition to, in an official newspaper. This would eliminate the costly burden of publishing in newspapers.

Lovelace further stated that it would give the City the flexibility of choosing what the best publishing options or for each required legal notice. This could save some money, but more importantly, allow cities to get information out to the public in a more timely manner and would allow the city to determine the most reasonable and effective method of advertisement for each situation.

Motion by Councilor Vandal to approve Resolution 2014-002 Supporting Legislation allowing cities to designate their City website to publish public notices. Motion was seconded by Councilor Thompson and unanimously carried.

Special Event Application – Seven Clans Casino / Snowmobile Race

City Administrator Lovelace presented the Special Event Application to the Council. This is more of a notification than anything as the event takes place on private property, the lake, and the ditch right-of-ways. This is the same event Seven Clans has held for the past couple of years.

Motion by Councilor Vandal to approve the Special Event Application from Seven Clans Casino for the USXC Snowmobile Race as submitted. Motion seconded by Councilor Thompson and unanimously carried.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of February 24, 2014.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:25 p.m.

Acting Mayor Dick Soderberg

Kathy A. Lovelace, City Administrator

Minutes prepared by: Kathy Lovelace, city administrator