

COUNCIL / COMMITTEE OF THE WHOLE

MONDAY, APRIL 14, 2014 – 12:00PM

WARROAD CITY OFFICE / COUNCIL CHAMBERS

CALL TO ORDER:

Acting Mayor Dick Soderberg called the Committee of the Whole Meeting of the Warroad City Council to order at 12:05 p.m. on April 14, 2014. **Those Present:** Councilors Dick Soderberg, Michele Vandal, Jeff Parker and Kevin Thompson.

Absent: Mayor Bob Marvin

Also Present: City Attorney Steve Anderson, City Administrator Kathy Lovelace, Utility Superintendent Ron Kleinschmidt and Police Chief Wade Steinbring.

APPROVE AGENDA:

Councilor Thompson moved to approve the meeting agenda as presented. The motion was seconded by Councilor Parker and carried unanimously.

The following items were discussed, but no decisions or motions were made during this meeting.

SECRETARY POSITION AT CITY SHOP:

Superintendent Kleinschmidt was asked if he still supported his decision to try a part-time secretary in the utility department. Kleinschmidt continues to support his decision with the option of going back to full-time if, after a trial period, juggling some responsibilities around if possible, it is determined that a full-time employee is needed.

PARKING ON CITY STREET:

Council members reviewed the City's current ordinance that addresses parking on City streets. Of particular concern were the increased number of tractor trailers that were being parked, sometimes for days at a time, on Cherne Drive near the Public Safety Building. Council members felt that the current ordinance continues to reflect their wishes and the best interest of the property owners and public access purposes. They don't feel that any changes or further discussion is needed.

COMPUTER / IT SUPPORT:

City Administrator Lovelace relayed a growing concern she has with the lack of availability of network and other IT problems. She informed the Council she would like their support in exploring the possibility of sharing IT support with Roseau County. It sounds like the City of Roseau is in the same situation. After some discussion, Lovelace was given permission to explore this option and associated costs to bring back at a regular council meeting.

FIRE RELIEF ASSOCIATION REQUEST:

Lovelace reminded Council members that Relief Association representatives had asked for council approval to increase the annual retirement amount. As a result of that request, additional information was requested from the relief association. Lovelace reported that the information had been received, and that she would be scheduling a meeting with Relief Association representatives in the near future.

BLIGHT / NUISANCE ORDINANCE:

Administrator Lovelace and Chief Steinbring asked for clarification on the ordinance violation process from City Attorney Anderson. Anderson reviewed the violation process and gave clarification. Council members were informed that letters would soon be going out to those properties in violation of current ordinances.

EARLY SPRING USE OF THE POINT:

Administrator Lovelace reviewed the current practice of early spring use at The Point. Council members felt like the current practice was agreeable and that no changes were needed at this time.

PURCHASE OF ADDITIONAL PROPERTY:

Lovelace asked council members if there would be any interest in her contacting the school to see if they had any interest in selling the property located just across from the school. Council members acknowledged there was no immediate need for additional property, but gave Lovelace authorization to check in to the option.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Committee of the Whole Meeting of the Warroad City Council of April 14, 2014.* The motion was seconded by Councilor Parker and carried unanimously. The meeting adjourned at 1:02 p.m.

Meeting notes prepared by City Administrator Kathy A. Lovelace