

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

April 28, 2014

CALL TO ORDER:

Acting Mayor, Dick Soderberg, called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on April 28, 2014. ***Those Present:*** Councilors Dick Soderberg, Michele Vandal, Jeff Parker and Kevin Thompson. ***Absent:*** Mayor Bob Marvin

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Ron Kleinschmidt- Utilities Superintendent, and Warroad Police Chief Wade Steinbring.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 6c – Minnesota Energy. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of April 14, 2014 Regular Council Minutes

Motion made by Councilor Parker to approve the April 14, 2014 Regular Council Minutes as written. Motion seconded by Councilor Thompson and carried unanimously.

Approval of April 14, 2014 Committee of the Whole Minutes

Motion made by Councilor Vandal to approve the April 14, 2014 Committee of the Whole Minutes as written. Motion seconded by Councilor Thompson and carried unanimously.

Two Council Members to Review May Bills

Councilor Thompson and Councilor Soderberg agreed to review the May bills prior to the May 12, 2014 meeting.

Approval of April 2014 Manual checks and Payroll.

Motion made by Councilor Thompson to approve the March 2014 Manual checks and payroll in the amount of \$97,949.06 (PR E#505752 = \$29,425.53, PR#5141-5146 = \$5,064.77, PR #5147-5150 = \$2,632.41, E#1047-1050 = \$21,025.86, and AP #38525-38532 = \$39,800.49). Motion seconded by Councilor Vandal and carried unanimously.

Budget Summary – March 2014

The Revenue & Expense Summary report through March 2014 was for information only.

No action taken.

PUBLIC SAFETY ISSUES:

None at this time.

AIRPORT**Minutes from the 04/07/2014 Airport Commission Meeting - FYI**

No action taken.

Recommendation for Plow Building modification

The airport commission recommended repairing and enlarging one of the garage doors on the plow building. A quote from Heppner Construction was presented in the amount of \$6,600. The door is only 12 feet wide and the plow truck barely fits. The original purpose of the 12 foot wide door was for the sand truck with no plow. The 14ft door that was originally installed for the plow truck is now being used to store the broom. The 12ft door was damaged this winter.

Motion was made by Councilor Vandal to authorize the repair and enlarging of the 12 foot garage door on the airport plow building. Motion seconded by Councilor Thompson and carried unanimously.

UTILITY DEPARTMENT**Authorization to process account for collection with taxes**

City Administrator Kathy Lovelace stated that the presented utility account should be paid in full and recommended tabling any action.

It was council consensus to table any action.

OTHER BUSINESS**Training Summary**

A summary of the MMBA Boot Camp that was attended by Assistant Liquor Store Manager Nathan Hoy was presented to council.

No Action Taken.

Special Event Application/ Chamber of Commerce/ 3rd Annual Wine Walk

Motion made by Councilor Vandal to approve the Special Event Application from the Chamber of Commerce for their 3rd Annual Wine Walk to be held on June 14, 2014. Motion seconded by Councilor Parker and carried unanimously.

Minnesota Energy

City Administrator Kathy Lovelace stated that she had gotten signatures from property owners in the NW part of town that would be included in the proposed gas service extension. The upfront costs would be paid by the city, but the property owners would be billed later in the year for their portion of the cost. The final cost to the City would be for the city-owned lots in the area, \$2,556, which would then be added to the cost of the lot. She asked for authorization to proceed.

Motion made by Councilor Parker to authorize the service contract and payment in the amount of \$10,214.00 for the extension of gas service to discussed lots in the NW part of town. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 28, 2014.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:30 p.m.

Acting Mayor Dick Soderberg

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff