

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

May 27, 2014

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on May 27, 2014.

Those Present: Mayor Marvin, Councilors Dick Soderberg, Michele Vandal, Jeff Parker and Kevin Thompson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Ron Kleinschmidt- Utilities Superintendent, Todd Kleinschmidt –Warroad Fire Department, Bill Kirkeby – Warroad Pioneer, Bethany Sundvor – Airport, John Horner – Resident, and Warroad Police Chief Wade Steinbring.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of May 12, 2014 Regular Council Minutes

Motion made by Councilor Thompson to approve the May 12, 2014 Regular Council Minutes as written. Motion seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review June Bills

Councilor Vandal and Councilor Parker agreed to review the June bills prior to the June 9, 2014 meeting.

Approval of May 2014 Manual checks and Payroll.

Motion made by Councilor Soderberg to approve the May 2014 Manual checks and payroll in the amount of \$95,264.66 (PR E#505806 = \$30,094.04, PR#5172-5186 = \$9378.26, E#1063-1067 = \$21,765.31, and AP #38628-38635 = \$34,027.05). Motion seconded by Councilor Thompson and carried unanimously.

Budget Summary – April 2014

The Revenue & Expense Summary report through April 2014 was for information only.

No action taken.

PUBLIC SAFETY ISSUES:

Fire Relief Assoc. – Request for increase to annual retirement

Due to no representative of the Fire Relief Association in attendance, it was council consensus to table any discussion or action at this time.

Fire Dept. – Authorization to accept AFF Grant

Warroad Fire Chief Todd Kleinschmidt asked council to accept an AFF (Assistance to Fire Fighters) Grant through FEMA and Homeland Security. It is a 95/5 percent grant for \$24,000. It would be used to update the extrication and thermal imaging equipment for the department. The City's portion would be \$1,200.

Motion made by Councilor Vandal to accept the AFF Grant for the purchase of extrication and thermal imaging equipment. Motion seconded by Councilor Parker and carried unanimously.

Update to equipment installation in Public Safety Building

City Administrator Kathy Lovelace presented a summary of utility cost comparisons for the public safety facility before and after the VSD were installed. The savings seem to be on track to the payback time that was quoted.

No action taken.

Renewal of PSF Cleaning Contract

Motion made by Councilor Vandal to renew the cleaning contract for the Public Safety Facility for a three year period with Raymond Friesner as presented. Motion seconded by Councilor Parker and carried unanimously.

AIRPORT

None at this time.

UTILITY DEPARTMENT

None at this time.

OTHER BUSINESS**Community Project Proposal – John Horner**

Warroad resident John Horner approached the board with a community project proposal. He suggested that Warroad erect a statue to represent the community. Due to the publicity that the Olympics have brought to the area both recently and in the past, he recommended a statue of a hockey player and presented a picture and an artist's cost estimate. The council discussed some options and came up with a few questions such as if this was a city project or possibly a chamber/tourism project. The council took the suggestion into consideration and thanked Mr. Horner for his efforts in presenting his proposal.

No action taken.

Request for Lawful Gambling Permit – Knights of Columbus

Motion made by Councilor Vandal to approve the Lawful Gambling Permit for the Knights of Columbus for bingo to be held on July 4, 2014. Motion seconded by Councilor Parker and carried unanimously.

Request for Lawful Gambling Permit – Warroad Memorial Arena Assoc.

Motion made by Councilor Vandal to approve the Lawful Gambling Permit for Warroad Memorial Arena Association for a raffle on July 5, 2014. Motion seconded by Councilor Soderberg and carried unanimously.

Special Event Request – Annual Streiff Sporting Goods Fishing Tournament

Motion made by Councilor Vandal to approve the Special Event Application from Streiff Sporting Goods for their annual fishing tournament to be held on July 12, 2014. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 27, 2014.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:45 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff