

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**June 9, 2014**

**CALL TO ORDER:**

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on June 9, 2014.

***Those Present:*** Mayor Marvin, Councilors Dick Soderberg, Michele Vandal, Jeff Parker and Kevin Thompson.

***Absent:*** None

***Also Present:*** City Staff Amy Friesner, Ron Kleinschmidt- Utilities Superintendent, Glenda Phillipe – WHRA, Bethany Sundvor – Airport, Steve LaDuke – Warroad Fire Relief Association, Bill Kirkeby – Warroad Pioneer and Kristi Harms – NW Regional Library.

**APPROVE AGENDA:**

***Councilor Parker moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Vandal and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 27, 2014 Regular Council Minutes**

***Motion made by Councilor Thompson to approve the May 27, 2014 regular Council Minutes as written.*** Motion seconded by Councilor Vandal and carried unanimously.

**Approval of June 2014 Bills and NMPA Payment.**

***Motion made by Councilor Vandal to approve the June 2014 bills and NMPA payment in the amount of \$764,566.53 (PR#5187-5213 = \$13,936.69, E#1068-1076(1073 was skipped) = \$372,750.18, PR E#505833 = \$30,062.11, and AP #38636-38739 = \$347,817.55).*** Motion seconded by Councilor Parker and carried unanimously.

**EMERGENCY SERVICES:**

**Fire Relief Association – Request for increase to annual retirement**

Steve LaDuke, representing the Fire Relief Association, stated that the Relief Association voted to increase the fire fighter annual retirement to \$1250. At present, there is plenty of money in the account to cover anticipated costs but he asked council to change their current guarantee rate of \$1000 to match the association's amount.

***Motion made by Councilor Parker to recognize that the Fire Relief Association increased the annual retirement to \$1250 and that the City will still guarantee \$1000.*** Motion seconded by Councilor Soderberg and carried unanimously.

**NORTHWEST REGIONAL LIBRARY DIRECTOR – KRISTI HARMS:**

**Presentation on Library Funding**

Kristi Harms, Northwest Regional Library Director, gave a presentation on how the library system is funded. There is an average increase of 4% in expenses each year. Financially, the library system has enough funds to continue to run for six months if all funding stopped. But the funding from the state and

local governments is not guaranteed. If that is reduced, additional local funding is looked at and cities are asked for additional help.

*No Action Taken.*

### **UTILITY DEPARTMENT**

#### **Utility Commission Recommendation to purchase Front End Loader**

Ron Kleinschmidt, utility superintendent, stated that the Utility Commission recommended the purchase of a new front end loader and presented a quote from Ziegler based on the state bid. The one that is currently in use was scheduled for replacement in 2008. Repairs are needed and could be costly. The cost would be split between the electric, water, and sewer department out of reserves.

*Motion made by Councilor Vandal to authorize the purchase of a front end loader from Ziegler in the amount of \$106,575 per MN State bid to be split between the water, sewer and electric departments.* Motion was seconded by Councilor Thompson and carried unanimously.

#### **Utility Commission Recommendation to purchase Disc Mower**

The Utility Commission recommended the purchase of a rotary disc mower from Evergreen Implement of Baudette. The quote was presented. The current mower that is used is a 2007 model and is in need of repairs estimated at \$4,000. The cost of a new one is \$10,975. This purchase would come out of the street fund.

*Motion made by Councilor Vandal to authorize the purchase of a rotary disc mower for \$10,975 from Evergreen Implement of Baudette.* Motion seconded by Councilor Thompson and carried unanimously.

#### **Utility Commission Recommendation for Reconsideration of Contract**

Utility Superintendent Ron Kleinschmidt stated that the city has a contract with Countryside Trailer Court for grading/plowing as needed. He questioned whether the city should be competing with local contractors that offer the service. Also, the rate in the contract is significantly lower than the current hourly rate that the city charges for periodic services. He suggested that the city send notice to discontinue the contract at this time.

*It was council consensus to send notice of discontinuance of contract to Bill Poole and Craig McFarlane for plowing/grading Countryside Trailer Park.*

### **AIRPORT**

#### **Commission recommendation to accept bid for taxiway project**

Airport manager Bethany Sundvor asked council to accept the low-bid from Faher Asphalt Sealer, LLC for the airport taxiway project. This project will put a slurry coat on some of the taxiways at the airport. It would be eligible for a 90/10 federal grant and a 5% reimbursement from the state.

*Motion made by Councilor Parker to accept the low bid with Faher Asphalt Sealer, LLC in the amount of \$129,744.95 for the airport taxiway project.* Motion seconded by Councilor Soderberg and carried unanimously.

#### **Authorization to sign Engineer Agreement for Task Order No. 3 / Taxiway Project**

Airport manager Bethany Sundvor asked council for approval of Task Order #3- Construction Administration and Observations Services for the airport taxiway project. Task Order #3 would qualify for 90/10 Federal reimbursement and a 5% reimbursement from the state.

*Motion made by Councilor Parker to approve Task Order #3 – Construction Administration and Observation services for the airport taxiway project.* Motion seconded by Councilor Soderberg and carried unanimously.

**OTHER BUSINESS**

**Special Event Application – Seven Clans Casino/ 23<sup>rd</sup> Anniversary Party**

*Motion made by Councilor Vandal to authorize the special event application for Seven Clans Casino 23<sup>rd</sup> Anniversary Party on August 21, 2014.* Motion seconded by Councilor Thompson and carried unanimously.

**Special Event Application – Seven Clans Casino / Clint Black Concert**

*Motion made by Councilor Thompson to authorize the special event application for Seven Clans Casino Clint Black concert on September 20, 2014 at the new casino property.* Motion seconded by Councilor Vandal and carried unanimously.

**Special Event Application – July 4<sup>th</sup> Street Dance**

*Motion made by Councilor Vandal to authorize the special event application for the July 4<sup>th</sup> Street Dance to be held on July 3, 2014 with the stipulation that the beer gardens meet legal requirements and law enforcement is involved.* Motion seconded by Councilor Thompson and carried unanimously.

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of June 9, 2014.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:52 p.m.

---

Mayor Bob Marvin

---

Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*