

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

June 23, 2014

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on June 23, 2014.

Those Present: Mayor Marvin, Councilors Dick Soderberg and Jeff Parker.

Absent: Councilors Michele Vandal, and Kevin Thompson.

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Ron Kleinschmidt- Utilities Superintendent, Bethany Sundvor – Airport, Jackson Harren – Resident, Glenda Phillipe – Roseau County, Steve Emery – Widseth Smith Nolting, Chris Nordeng – Homeland Security and Emergency Management, Timm Rennecke – Army Corp of Engineers, and Warroad Police Chief Wade Steinbring.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 6b – Special Event Request and 6c – City Planner. The motion was seconded by Councilor Soderberg and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of June 9, 2014 Regular Council Minutes

Motion made by Councilor Parker to approve the June 9, 2014 Regular Council Minutes as written. Motion seconded by Councilor Soderberg and carried unanimously.

Two Council Members to Review July Bills

Mayor Marvin and Councilor Soderberg agreed to review the July bills prior to the July 14, 2014 meeting.

Approval of June 2014 Manual checks and Payroll.

Motion made by Councilor Soderberg to approve the June 2014 Manual checks and payroll in the amount of \$101,699.89(PR E#505862 = \$30,812.95, PR#5214-5233 = \$12,942.85, E#1077-1085 = \$25,775.44, and AP #38740-38745 = \$32,168.65). Motion seconded by Councilor Parker and carried unanimously.

Budget Summary – May 2014

The Revenue & Expense Summary report through May 2014 was for information only.

No action taken.

PUBLIC SAFETY ISSUES:

Fire Dept. – Authorization to send delinquent accounts to collection

Motion made by Councilor Soderberg to authorize to send two delinquent fire calls to collection. Motion seconded by Councilor Parker and carried unanimously.

Emergency Manager Update

The status of the flood preparedness was updated by local and visiting officials. The barricades at the point were going up, the Taylor Rd bridge was being plugged and pumps set up to pump campground lagoon. Sandbagging was planned to begin Tuesday. All requests for aid have been made to this point.

No Action Taken.

AIRPORT

Minutes from June 5, 2014 Meeting

The minutes from the June 5, 2014 Airport Commission Meeting were presented for information only.

No action taken.

Airport Maintenance Reimbursement Increase

Council was notified that the maximum reimbursement for airport maintenance and operation costs for State Fiscal Year 2014 was increased from \$43,089 to \$47,397.90.

No action taken.

UTILITY DEPARTMENT

Resident request to move storm water drainage line

Jackson Harren, resident, approached council about the feasibility to relocate the storm sewer line that drains to the river along Riverview Dr SE. He asked that since there was a street project in the works to replace parts of the existing system, that the plans could possibly be changed to move it to the west to enlarge his lot and avoid having to move an existing shed from the right-of-way. After discussion with the city engineer, the consensus was that there would be too much added structure and cost to the project. Also, since the Corp of Engineers owns the wall along the river, the city would not be able to make any more holes in it to move the pipe.

It was Council consensus to allow the city engineer and city superintendent to work with the homeowner for new placement of the existing shed.

OTHER BUSINESS

Request for Lawful Gambling Permit – Warroad/NW Angle Ducks Unlimited

Motion made by Councilor Parker to approve the Lawful Gambling Permit for Warroad/NW Angle Ducks Unlimited for a raffle drawing to be held on September 6, 2014. Motion seconded by Councilor Soderberg and carried unanimously.

Special Event Request – Olympic Hockey Extravaganza

Motion made by Councilor Soderberg to approve the Special Event Application from Warroad Memorial Arena Association for Olympic Hockey Extravaganza to be held on July 5, 2014 with the contingency that all liquor/security requirements are met. Motion seconded by Councilor Parker and carried unanimously.

City Planner

Mayor Marvin asked council to consider the creation of a City Planner position and asked that City Administrator Kathy Lovelace do some research on the possibilities.

It was Council consensus to ask City Administrator Kathy Lovelace to look into the possibilities and costs of a City Planner position.

ADJOURNMENT:

There being no further business, *Councilor Parker moved to adjourn the Regular Meeting of the Warroad City Council of June 23, 2014.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 6:06 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff