

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

July 14, 2014

CALL TO ORDER:

Acting Mayor Dick Soderberg called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on July 14, 2014. ***Those Present:*** Councilors Dick Soderberg, Michele Vandal, and Kevin Thompson.

Absent: Mayor Bob Marvin and Councilor Jeff Parker

Also Present: City Staff Amy Friesner, City Administrator Kathy Lovelace, City Attorney Steve Anderson, Ron Kleinschmidt- Utilities Superintendent, Glenda Phillipe – WHRA, Bethany Sundvor – Airport, and Wade Steinbring – WPD.

APPROVE AGENDA:

Councilor Thompson moved to approve the meeting agenda as presented. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of June 19, 2014 Emergency Council Minutes

Motion made by Councilor Vandal to approve the June 19, 2014 Emergency Council Minutes as written. Motion seconded by Councilor Thompson and carried unanimously.

Approval of June 22, 2014 Emergency Council Minutes

Motion made by Councilor Vandal to approve the June 22, 2014 Emergency Council Minutes as written. Motion seconded by Councilor Thompson and carried unanimously.

Approval of June 23, 2014 Council Minutes

Motion made by Councilor Thompson to approve the June 23, 2014 regular Council Minutes as written. Motion seconded by Councilor Vandal and carried unanimously.

Approval of July 2014 Bills and NMPA Payment.

Motion made by Councilor Thompson to approve the July 2014 bills and NMPA payment in the amount of \$996,203.05 (PR#5234-5291 = \$33,436.95, E#1086-1100 = \$381,404.08, PR E#505890, 505920, 505927 = \$72,800.15, and AP #38746-38862 = \$508,561.87). Motion seconded by Councilor Soderberg and carried unanimously.

Revue of June Revenue & Expenditure Summary

The Revenue & Expense Summary report through June 2014 was for information only.

No action taken.

APPROVAL OF EMERGENCY WATER SURFACE USE RESTRICTION:

Because of the high water situation, the county is asking the city to adopt a temporary 30-day no wake restriction along the river and lakeshore. At this time, law enforcement is requesting the public to observe the policy but it is not enforceable until two or more local units of government adopt it. The County has already adopted the policy.

Motion made by Councilor Thompson to adopt a temporary 30-day no wake policy along the river and lakeshore. Motion seconded by Councilor Vandal and carried unanimously.

EMERGENCY SERVICES:**Ambulance – Authorization to send delinquent accounts to collection/revenue recapture**

Motion made by Councilor Vandal to send twenty-two delinquent accounts to collection/revenue recapture as presented. Motion seconded by Councilor Thompson and carried unanimously.

UTILITY DEPARTMENT**July 8, 2014 Utility Commission Minutes**

For information only- No action taken.

Utility Commission Recommendation to reinstate full-time secretary position

Utility Superintendent Ron Kleinschmidt stated that it was the utility commission recommendation to reinstate the full-time utility secretary position. After trying the part-time position for six months, it has become clear that the need for a full-time position is there.

Motion made by Councilor Vandal to reinstate the full-time utility secretary position. Motion seconded by Councilor Thompson and carried unanimously.

AIRPORT**Notification of fuel price change**

Airport manager Bethany Sundvor informed council that the airport commission unanimously approved a reduction in the price of 100LL fuel. The reduction will bring the cost to a more competitive level and should draw more planes. If sales increase by 385 gallons/year, it will make up the revenue difference. The plan is to monitor and report back to the airport commission in three months.

For information only- No action taken.

OTHER BUSINESS**Reconsideration of employee discipline**

City Administrator Kathy Lovelace stated that after consideration of an employee request and reviewing the specific incidents from 2008, the personnel committee is recommending that the two specific incidents of discipline be removed from the employees file.

Motion made by Councilor Vandal to remove the two specific disciplinary actions that occurred in 2008 from the employee's file. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 14, 2014.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:30 p.m.

Acting Mayor Dick Soderberg

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff