

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

August 11, 2014

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on August 11, 2014. ***Those Present:*** Councilors Dick Soderberg, Michele Vandal, Kevin Thompson and Jeff Parker.

Absent: None

Also Present: City Staff Amy Friesner, City Administrator Kathy Lovelace, City Attorney Steve Anderson, Ron Kleinschmidt- Utilities Superintendent, Bill Kirkeby – Warroad Pioneer, Bethany Sundvor – Airport, and Wade Steinbring – WPD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Parker and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of July 28, 2014 Council Minutes

Motion made by Councilor Soderberg to approve the July 28, 2014 Regular Council Minutes as written. Motion seconded by Councilor Thompson and carried unanimously.

Approval of July Bills and NMPA Payment

Motion made by Councilor Thompson to approve the July 2014 bills and NMPA payment in the amount of \$993,600.95 (PR#5310-5335(VOID #5331) = \$12,321.01, E#1105-1115 = \$362,487.17, PR E#505984 = \$28,941.88, and AP #38872-38970 = \$589,850.89). Motion seconded by Councilor Parker and carried unanimously.

Revue of July Revenue & Expenditure Summary

The Revenue & Expense Summary report through July 2014 was for information only.

No action taken.

Liability Coverage Waiver Form

Motion made by Councilor Vandal to approve the liability coverage waiver through the League of Minnesota Cities that will not waive the monetary limits on municipal tort liability established by Minnesota Statute 466.04. Motion seconded by Councilor Soderberg and carried unanimously.

EMERGENCY SERVICES:

Councilor Parker clarified with Police Chief Wade Steinbring that the sheriff's office was the contact for issues on the river (violation of the no-wake zone).

No Action Taken

UTILITY DEPARTMENT

Utility Superintendent Ron Kleinschmidt asked council if there were any issues if the water tower project were to run seven days a week until completion – there were no objections.

Also, there was discussion on the timeline to return the jersey barriers – there would be a better idea of a date after the scheduled meeting with the Lake of the Woods control board on Thursday.

August 5, 2014 Utility Commission Minutes

For information only- No action taken.

Utility Commission Recommendation to purchase second snow plow truck

Utility Superintendent Ron Kleinschmidt stated that it was the utility commission recommendation to purchase a second plow truck. At this time, there is no back-up truck. This purchase would supply a back-up and would also reduce snow removal time with the use of two trucks for large snowfalls. The truck is in Grand Rapids and is available to government agencies such as the city for \$15,000 and is mechanically sound.

Motion made by Councilor Parker to authorize the purchase of a second plow truck in the amount of \$15,000. Motion seconded by Councilor Thompson and carried unanimously.

Authorization to send delinquent utility accounts to collection

Motion made by Councilor Vandal to authorize to send three delinquent utility accounts totaling \$485.64 to collection. Motion seconded by Councilor Thompson and carried unanimously.

AIRPORT

FYI – Taxiway project has begun

No Action Taken

OTHER BUSINESS

Resolution 2014-05 / Appointing 2014 Election Judges

Motion made by Councilor Thompson to adopt Resolution 2014-05 / Appointing 2014 Election Judges. Motion seconded by Councilor Parker and carried unanimously.

Renewal of Lease – M&D Apartments

City Administrator Kathy Lovelace stated that the lease with M&D Apartments is up the end of 2014. This is a lease of the parking area to the west of the building for tenant parking. The owners are trying to refinance to make improvements and the finance company is asking that the lease be renewed for five years instead of three.

Motion made by Councilor Vandal to renew the property lease with M&D Apartments for five years as presented. Motion seconded by Councilor Soderberg and carried unanimously.

Community Park

City Administrator Kathy Lovelace stated that she had heard some concerns about the size of the ‘sledding hill’ at the new community park and asked council members their thoughts. There are also light posts at the base of the hill that could create a liability to the city. Other council members had also heard concerns from residents about the view of the hill. There will be a park meeting on Tuesday August 12 at 2:30 to discuss the issues.

It was council consensus that the issues/concerns needed to be addressed and asked that they be informed of the meeting results.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of August 11, 2014.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:40 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff