

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

November 10, 2014

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:20p.m.on November 10, 2014. ***Those Present:*** Councilors Dick Soderberg, Michele Vandal, Kevin Thompson and Jeff Parker.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff Amy Friesner, Ron Kleinschmidt- Utilities Superintendent, Jeremy Hahn – Airport, Glenda Phillipe – WHRA / County Commissioner, and Joy Bukowiec - WRU.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 7a – Canvass of Elections. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of October 24, 2014 Special Council Minutes

Motion made by Councilor Parker to approve the October 24, 2014 Special Council Minutes as written. Motion seconded by Councilor Vandal and carried unanimously.

Approval of October 27, 2014 Council Minutes

Motion made by Councilor Parker to approve the October 27, 2014 Regular Council Minutes as written. Motion seconded by Councilor Thompson and carried unanimously.

Approval of October 29, 2014 Work Session Minutes

Motion made by Councilor Soderberg to approve the October 29, 2014 Work Session Minutes as written. Motion seconded by Councilor Vandal and carried unanimously.

Approval of November Bills and NMPA Payment

Motion made by Councilor Soderberg to approve the November 2014 bills and NMPA payment in the amount of \$1,238,786.16 (PR#5427-5438 = \$8,301.96 E#1156-1165 = \$347,383.61, PR E#506163 = \$27,718.42, and AP #39212-39341 = \$855,382.17). Motion seconded by Councilor Thompson and carried unanimously.

Audit Dates – February 2 – 5, 2015

FYI - No action taken.

EMERGENCY SERVICES:

Fire Dept – Officer Elections

Motion made by Councilor Soderberg to approve Todd Kleinschmidt as Chief and Mike Scheef as Assistant Chief of the Warroad fire department for 2015 as presented by ballot totals. Motion seconded by Councilor Thompson and carried unanimously.

Ambulance – Authorization to send delinquent accounts to collection/Revenue Recapture

Joy Bukowiec of the Warroad Rescue Unit asked for authorization to send delinquent ambulance accounts to collection/revenue recapture. There was discussion about the service area and what is required of the WRU when/if a call is outside that area, what the numbers were for such calls, and the collection process.

Motion made Councilor Thompson to authorize to send delinquent ambulance accounts totaling \$12,775.14 to collection/revenue recapture. Motion seconded by Councilor Vandal and carried unanimously.

UTILITY DEPARTMENT

Minutes from November 4, 2014 Utility Commission Meeting

For information only- No action taken.

Authorization to send delinquent accounts to collection

Motion made Councilor Thompson to authorize to send four delinquent utility accounts totaling \$422.14 to collection. Motion seconded by Councilor Parker and carried unanimously.

AIRPORT

October Engineer's Report

For information only, No action taken.

Introduction of New Airport Manager

City Administrator Kathy Lovelace introduced Jeremy Hahn as the new airport manager.

No action taken.

Discussion of Proposed Airport Fence Project

A discussion of the proposed airport fence project began. The question of cost and continued cost of maintenance was mentioned. A number of questions arose about the plan.

It was council consensus to schedule a work session to further discuss of the airport fence project with the engineers present to answer questions.

OTHER BUSINESS

Canvass of Elections

Motion made by Councilor Parker to adopt Resolution No. 2014-09 – Canvassing Returns of Mayoral and City Council Election naming Bob Marvin mayor and Jeff Parker and Kevin Thompson council members. Motion seconded by Councilor Soderberg and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of November 10, 2014.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:00 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff