

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

January 25, 2016

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on January 25, 2016.

Those Present: Councilors Jeff Parker, Dick Soderberg, Michele Vandal, and Kevin Thompson.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff - Amy Friesner, Utility Superintendent Ron Kleinschmidt, Jeremy Hahn- Airport, Joy Bukowiec – WRU, Les Thomas – H&R Block, Ron Prelvitz – Warroad Indian Education, and representatives from the Boy and Girls Scouts of Warroad.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of January 11, 2016 Council Minutes

Motion made by Councilor Parker to approve the January 11, 2016 regular Council Minutes as written. The motion was seconded by Councilor Soderberg and carried unanimously.

Two Council Members to Review February 8th Bills

Councilor Thompson and Councilor Soderberg agreed to review the bills prior to the February 8, 2016 meeting.

Approval of January 2016 Checks

Motion made by Councilor Vandal to approve the January 2016 checks totaling \$453,891.21 (E1418-1427= \$25,562.01, AP #41067-41107 = \$389,996.68, PR #6059-6067 = \$8,010.47, and PR E-#507146= \$30,322.05). Motion seconded by Councilor Parker and carried unanimously.

Review/Approve of Committee, Commission and Board Member Lists

Motion made by Councilor Parker to approve the list of Committees, Commissions, and Boards for 2016 with the deletion of Brenda Baumann and addition of Christine Marvin on the Convention & Visitors Bureau. Motion seconded by Councilor Vandal and carried unanimously.

December 2015 Revenue/Expense Summary

The Revenue & Expense Summary report through December 2015 was for information only.

No action taken.

PUBLIC SAFETY ISSUES:**Ambulance – Authorization to send delinquent accounts to collection/Revenue Recapture**

EMS manager Joy Bukowiec notified council that she is trying to work with the First Nation at Buffalo Point to improve payment receipts from Canadian residents that they can help. They do not want to lose ambulance services out of Warroad since they are the closest. They are also helping her make other contacts that may help with Canadian ambulance collections in the future.

Motion made Councilor Parker to authorize to send delinquent ambulance accounts totaling \$11,582.22 to collection/revenue recapture. Motion seconded by Councilor Thompson and carried unanimously.

AIRPORT:

The credit application for reimbursement for the expenses to date for the fence project has been received by MNDot.

No Action Taken.

UTILITY DEPARTMENT / COMMISSION MINUTES:**Information on Collection Accounts**

Council was presented a report with utility bad debt expenses and revenues since 2013 for review.

No Action Taken.

Follow-up/ Countryside Court

A review of past discussion about Countryside Trailer Court improvements was presented to council.

No Action Taken

Request for angle parking in front of H&R Block on Roberts Ave NE

H&R Block is requesting a portion of Roberts Ave NE be allowed to have angle parking. There is a need for customer parking in the area of Roberts Ave NE and Lakes St NE. Apartment tenants use most of the parking and customers find it difficult to find a parking space during business hours. The road is wider in that area and could possibly accommodate angle parking.

It was council consensus to send the request to the utility commission for review.

OTHER BUSINESS:**Special Event Request/ Local Indian Ed Committee/Pond Hockey Tourney – February 12-13, 2016**

Ron Prelvitz, representing the local Indian Ed Committee, presented the council with his plan and request to hold the Annual Pond Hockey Tournament on the river near the old fire hall as done last year.

Motion by Vandal to approve the Special Event Application request for the February 12th and 13th Pond Hockey Tournament as presented. Motion seconded by Parker and carried unanimously.

Application for Exempt Gambling Permit – St Mary’s Catholic Church/Bingo – 03/19/16

Motion made by Councilor Vandal to approve the Exempt Gambling Permit Application from St Mary’s Catholic Church for Bingo on March 19, 2016. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There, being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of January 25, 2016.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:45 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff