

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

May 23, 2016

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15 pm on May 23, 2016.

Those Present: Councilors Michele Vandal, Jeff Parker, Kevin Thompson, and Dick Soderberg.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Ron Kleinschmidt – City Superintendent, Wade Steinbring – WPD, Scott Johnson, Brian Schaible, and Jeremy Hahn – Airport.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda as presented. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of May 9, 2016 Regular Council Minutes

Motion made by Councilor Soderberg to approve the May 9, 2016 Regular Council Minutes as written. Motion seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review June 13, 2016 Bills

Councilors Thompson and Soderberg agreed to review the bills prior to the June 13, 2016 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Parker to approve checks and payroll in the amount of \$182,991.80 (PR E#507370 = \$28,596.70, PR#6175-6191 = \$9,121.15, E#1476-1481 = \$22,855.53, and AP #41558-41613 = \$122,418.42). Motion seconded by Mayor Marvin and carried unanimously.

PARK CONSTRUCTION – PHASE 2

Review and award Bids for Phase 2 of the Park Project

Council was presented a tally of five bids received for construction of phase 2 of the Park Project. The recommendation from the engineer was to award the low bid of \$866,991 to the qualified bidder Scott Johnson and Company, Inc.

Motion made by Councilor Vandal to award the Park Project Phase 2 to the low bid of Scott Johnson and Company, Inc. in the amount of \$866,991. Motion seconded by Councilor Soderberg and carried unanimously.

PUBLIC SAFETY ISSUES:

None at this time

AIRPORT

None at this time

UTILITY DEPARTMENT

None at this time

OTHER BUSINESS**Special Event Request – Girl Scout Day Camp – 6/10-12, 2016 - Katie Cole**

Motion made by Councilor Vandal to approve the Special Even Request for Girl Scout Day Camp to be held June 10-12, 2016. Motion seconded by Councilor Parker and carried unanimously.

Special Event Request – Annual Warroad Wine Walk – 6/18/16 – Chamber of Commerce

Motion made by Councilor Thompson to approve the Special Event Request for the Annual Warroad Wine Walk to be held June 18, 2016. Motion seconded by Councilor Vandal and carried unanimously.

Special Event Request – Yellow Rose Walk/Run – 08/13/16

Motion made by Councilor Parker to approve the Special Event Request for Main Streets Annual 4th of July Street Dance to be held July 2, 2016. Motion seconded by Councilor Soderberg and carried unanimously.

Special Event Request

Motion made by Councilor Vandal to approve the Special Event Request for the Annual Yellow Rose Walk/Run to be held August 13, 2016. Motion seconded by Councilor Thompson and carried unanimously.

Approve the 2016 Election Judges

Motion made by Councilor Vandal to approve the list of 2016 election judges as presented. Motion seconded by Councilor Soderberg and carried unanimously.

Motion made by Councilor Vandal to recess the regular council meeting. Motion seconded by Councilor Parker and carried unanimously. The meeting recessed at 5:23 p.m.

CLOSED SESSION PE MN STATUTE 13D.05, SUBD. 3 TO DISCUSS POTENTIAL OFFER FOR PROPERTY LOCATED AT:

- **SECTION 29 TOWNSHIP 163 RANGE 036 – PROPERTY LOCATED AT 311 STATE AVE N.**

Motion by Councilor Vandal to end the closed session and reopen the regular Council meeting. Motion seconded by Councilor Thompson and carried unanimously. The regular meeting reopened at 5:52pm.

Motion by Councilor Parker to authorize City Attorney Steve Anderson to secure a contract for a business appraisal (business aspects only) of the Warroad Liquor Store. Motion seconded by Soderberg and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 23, 2016.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:53 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff