

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**JUNE 27, 2016**

**CALL TO ORDER:**

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15 pm on June 27, 2016.

***Those Present:*** Councilors Michele Vandal, Jeff Parker, Kevin Thompson, and Dick Soderberg.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Carrie Albrect, City Attorney – Steve Anderson, R Ron Kleinschmidt – City Superintendent, Wade Steinbring – WPD, and Jeremy Hahn – Airport.

**APPROVE AGENDA:**

***Councilor Parker moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Vandal and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 23, 2016 Regular Council Minutes**

***Motion made by Councilor Parker to approve the June 13, 2016 Regular Council Minutes as written.*** Motion seconded by Councilor Thompson and carried unanimously.

**Two Council Members to Review July 11, 2016 Bills**

Councilor Soderberg and Mayor Marvin agreed to review the bills prior to the July 11, 2016 meeting.

**Approval of Checks/NMPA Payment**

***Motion made by Councilor Vandal to approve checks and payroll in the amount of \$678,753.15 (PR E#507397 = \$29,038.86, PR#6192-6212 = \$8,604.06, PR#6171-6174 = \$2,766.50, PR E# 1482-1486, \$23,778.38, AP #20160531 = \$314,790.88, AP #41614-41699 = \$268,847.67, AP #05312016 = 27,583.00, EOM E# 1487 = \$3,273.80 and EOM E# 1488 = \$70.00).*** Motion seconded by Councilor Parker and carried unanimously.

**PUBLIC SAFETY ISSUES:**

*None at this time.*

**UTILITY DEPARTMENT**

**Authorization to send delinquent accounts to collection 06/27/2016**

***Motion made by Councilor Vandal to authorizing to send four delinquent utility accounts totaling \$2,623.57 to collection.*** Motion seconded by Councilor Soderberg and carried unanimously.

**AIRPORT**

**KLJ Project Status Report**

Airport Manager Jeremy Hahn reports that Century fence is at a standstill right now because of the amount of rain lately. The new hanger door is being installed in the next couple days.

**OTHER BUSINESS**

**Information regarding temporary family care dwellings**

The city will have to opt out by September 1<sup>st</sup> if these are not wanted within the city.

**Request for membership in MN Assoc. of Small Cities**

It was discussed that services obtained through the LMC were likely a duplicate to the services provided by MAOSC, and that the cost was high.

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of June 27, 2016.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:25 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Carrie Albrecht – city staff*