

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

JULY 11, 2016

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15 pm on July 11, 2016.

Those Present: Councilors Michele Vandal, Kevin Thompson, and Dick Soderberg.

Absent: Councilor Jeff Parker

Also Present: City Administrator Kathy Lovelace, City Staff – Carrie Albrect, City Attorney – Steve Anderson, R Ron Kleinschmidt – City Superintendent, Wade Steinbring – WPD, and Jeremy Hahn – Airport.

APPROVE AGENDA:

Councilor Soderberg moved to approve the meeting agenda with the addition of 6B- Accounts to collection, and 7C- Century Fence. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of June 27, 2016 Regular Council Minutes

Motion made by Councilor Vandal to approve the June 27, 2016 Regular Council Minutes as written. Motion seconded by Councilor Thompson and carried unanimously.

Two Council Members to Review July 25, 2016 Bills

Councilor Vandal and Councilor Thompson agreed to review the bills prior to the July 25, 2016 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Soderberg to approve checks and payroll in the amount of \$633,259.18(PR E#507480 = \$31,880.92, PR#6255-6275 = \$14,477.10, PR#6276-6279 = \$2,743.93, PR E# 1501-1505 = \$27,659.41, AP #20160630 = \$323,808.01, AP #41765-41847 = \$202,780.81, AP #06302016 = 29,909.00, EOM). Motion seconded by Mayor Marvin and carried unanimously.

NORTHWEST REGIONAL LIBRARY

Funding

Kristi Hanson from the Northwest Regional Library presented the Council with a request for a 2% increase in funding for 2017. If approved, the increase would cost the city an additional \$1,320 for 2017.

No Action Taken

PUBLIC SAFETY ISSUES:

None at this time.

UTILITY DEPARTMENT**Utility Commission Minutes dated 07/05/16**

Discussed at the meeting was the purchase of a Polaris Brutus, this utility vehicle would come with a mower, sweeper and salt/sand spreader. It replaced the mower that broke down last fall and will take some usage off of the ASV for clearing sidewalks.

Also discussed was the cleaning of the force main, the company that was going to clean the sewer main line out to the sewer ponds thinks that a 7 mile pig run would be too far because it is the only line to the ponds, there is no backup and They don't want the pig to get stuck and with no access points to retrieve it. Looking at other options to correct the pumping problems, possibly putting in another lift station somewhere on the main line to shorten the distance the pumps need to push the water.

The Riverview St project will start by boring under the railroad tracks and installing an 8" pipe inside of a 10" casing, boring is scheduled to start 07/12/16.

Motion made by Councilor Vandal to approve Utility Commission Minutes as presented. *Motion seconded by Councilor Thompson and carried unanimously.*

Authorization to send delinquent accounts to collection 07/11/2016

Motion made by Councilor Vandal to authorizing to send three delinquent utility accounts totaling \$618.93 to collection. Motion seconded by Councilor Thompson and carried unanimously.

AIRPORT**KLJ Project Status Report**

Airport Manager Jeremy Hahn reports that Century Fence is back at the Airport to install the fence, but progress is slow due to wet site conditions.

No Action Taken

Minutes from 07/05/16 Airport Commission Meeting

Motion made by Councilor Vandal to approve Airport Commission Minutes as presented. Motion seconded by Councilor Thompson and carried unanimously.

Century Fence

Airport Manager Jeremy Hahn reported that the bid opening for Phase 2 of the fence project was held on June 29th. There was only one bid received, but the bid came in very close to the engineers estimate.

Motion made by Councilor Vandal to accept the bid from Century Fence for Phase 2 of the Airport Fence project in the amount of \$512,314.83. Motion seconded by Councilor Thompson and carried unanimously.

OTHER BUSINESS**Special Event Request / Mary's On Main- July 25th – 30th, 2016**

Motion made by Councilor Vandal to approve the Special Event Request for Mary's On Main July 25th – 30th, 2016. Motion seconded by Councilor Soderberg and carried unanimously.

Recognition of Rep. Dan Fabian as a LMC Legislator of Distinction for 2016

Information only, No action taken.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 11, 2016.*** The motion was seconded by Mayor Marvin and carried unanimously. The meeting adjourned at 5:55 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Carrie Albrecht – city staff