

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

AUGUST 8, 2016

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15 pm on August 8, 2016.

Those Present: Councilors Michele Vandal, Jeff Parker, and Dick Soderberg.

Absent: Councilor Kevin Thompson

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Glenda Phillipe - WHA, Steve LaDuke – Warroad Area Fire Relief Association, Joy Bukowiec - WRU, and Jeremy Hahn – Airport.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 5B- Warroad Fire Relief Association, and 6C- Street Project Draw Request. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of July 25, 2016 Regular Council Minutes

Motion made by Councilor Parker to approve the July 25, 2016 Regular Council Minutes with the deletion of City Attorney Steve Anderson in attendance. Motion seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review August 22, 2016 Bills

Councilor Soderberg and Councilor Parker agreed to review the bills prior to the August 22, 2016 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Parker to approve checks and payroll in the amount of \$654,188.68 (PR E#507537 = \$29,289.17, PR#6312-6335 = \$12,888.89, E#1517-1524 = \$43,620.25, AP #20160731 = \$327,975.09, AP #41901-41960 = \$206,715.28, AP #07312016 = 33,700.00). Motion seconded by Mayor Marvin and carried unanimously.

Review of July Revenue/Expense Summary

No action taken.

PLANNING COMMISSION RECOMMENDATION

Amend Zoning Ordinance

Governor Dayton signed a law creating and regulating temporary family health care dwellings. The city has the option to ‘opt out’ of the requirements of this statute (Minn Stat. 462.3593). Any changes can be made in the future.

Motion made by Councilor Vandal to adopt an ordinance to ‘opt-out’ of the requirements of Minn. Stat. 462.3593. Motion seconded by Councilor Soderberg and carried unanimously.

PUBLIC SAFETY ISSUES:

Ambulance – Authorization to send delinquent accounts to collection/revenue recapture

Motion made by Councilor Soderberg to send seven delinquent ambulance accounts totaling \$2,467.40 to collection/revenue recapture. Motion seconded by Councilor Vandal and carried unanimously.

Fire Department Relief Association

Steve LaDuke of the Fireman's Relief Association notified council that the association had voted to increase their annual retirement from \$1250 to \$1400.

Motion made by Councilor Parker to table any discussion until a future council meeting. Motion seconded by Councilor Vandal and carried unanimously.

UTILITY DEPARTMENT

Utility Commission Minutes dated 08/02/16

No Action Taken.

Recommendation to fill vacant position on Utility Commission

Motion made by Councilor Parker fill the vacant Utility Commission position with Joe Olafson. Motion seconded by Councilor Vandal and carried unanimously.

Street Project Draw Request

Motion made by Councilor Soderberg to authorize payment for work done to date on the street project as presented. Motion seconded by Councilor Vandal and carried unanimously.

AIRPORT

Minutes from 08/01/16 Airport Commission Meeting

No Action Taken.

OTHER BUSINESS

Approval of Liability Coverage for LMCIT policy renewal

Motion made by Councilor Soderberg to approve the liability coverage waiver through the League of Minnesota Cities that will not waive the monetary limits on municipal tort liability established by Minnesota Statute 466.04. Motion seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of August 8, 2016.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:35 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff