

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

SEPTEMBER 26, 2016

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15 pm on September 26, 2016. ***Those Present:*** Councilors Michele Vandal, Kevin Thompson and Dick Soderberg.

Absent: Jeff Parker

Also Present: City Administrator Kathy Lovelace, City Administrative Assistant – Angela Grafstrom, City Attorney – Steve Anderson, Glenda Phillipe - WHA, Fire Department – Damian McMillin and Todd Kleinschmidt, Police Chief Wade Steinbring, Airport Jeremy Hahn, Matt Ulwelling, Jackson Harren, Keith Astrup and Mark Johnson.

APPROVE AGENDA:

Councilor Kevin Thompson moved to approve the meeting agenda with the addition of 2E Mark Johnson and 7D Soil and Water request. The motion was seconded by Councilor Michele Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of September 12, 2016 Regular Council Minutes

Motion made by Councilor Michele Vandal to approve the September 12, 2016 Regular Council Minutes as presented. Motion seconded by Councilor Kevin Thompson and carried unanimously.

Two Council Members to Review October 11, 2016 Bills

Councilor Kevin Thompson and Michele Vandal agreed to review the bills prior to the October 11, 2016 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Michele Vandal to approve checks and payroll in the amount of \$524,671.44(PR E#507520 = \$31,868.21, PR#6377-6391 = \$7,815.09, E#1539-1545 = \$25,629.83, AP #20160831 = \$342,897.62, AP #42117-42166 = \$456,966.28,). Motion seconded by Councilor Kevin Thompson and carried unanimously.

Set Date for Truth-In-Taxation Meeting

By consensus it was decided the Truth in Taxation meeting would be held at 6 pm on December 12 with the city council meeting to immediately follow.

Warroad Arena Board – Olympic Addition Proposal

Council reviewed the recommendation of the planning commission to approve the addition pending satisfaction of site and structure questions raised by the building inspector. Arena board members Astrup, Harren and Ulwelling were present to answer questions. Arena Board Members stated that the drainage and site issues raised by the Planning Commission regarding drainage, access and signage will be addressed, and they would like the council's approval before they proceed with the project.

Motion made by Councilor Kevin Thompson to approve the arena addition project as recommended by the Planning Commission with the understanding that the concerns raised be addressed satisfactorily. Motion seconded by Dick Soderberg and carried unanimously.

PUBLIC SAFETY ISSUES:**Fire - Request/authorization to purchase radios:**

Motion made by Councilor Kevin Thompson, to authorize the purchase of new radios. Motion seconded by Councilor Michele Vandal and carried unanimously.

Fire - Request/authorization to advertise for bids for a new fire truck:

Council discussed the need for a fire truck upgrade and how long we could expect service from a new truck. What could be done, potentially, with the old truck. McMillin stated there is a local interest in the old truck. They will check with an auction service to see what would be a fair price. The truck could also be taken to an auction service.

Motion made by Councilor Kevin Thompson, to authorize the fire department to advertise for bids. Motion seconded by Councilor Michele Vandal and carried unanimously.

Fire - Proclamation for Fire Prevention Week:

Motion made by Councilor Michele Vandal for the Mayor to sign a proclamation to proclaim October 9-15 Fire Prevention Week throughout the city. Motion seconded by Kevin Thompson. Proclamation unanimously carried.

UTILITY DEPARTMENT**Authorization to send delinquent accounts to collection:**

Motion made by Councilor Dick Soderberg, to send delinquent utility accounts to collection. Motion seconded by Councilor Kevin Thompson and carried unanimously.

Authorization to Delegate Appointment for MMUA membership:

Kathy Lovelace recommended the city appoint Ron Kleinschmidt as the voting delegate for MMUA.

Motion made by Councilor Kevin Thompson to appoint Ron Kleinschmidt as the delegate for MMUA.
Motion seconded by Michele Vandal, carried unanimously.

AIRPORT

Jeremy Hahn reported everything from the last meeting has been executed.

OTHER BUSINESS**Approval of Liquor License Renewals:**

7 businesses have completed all the documentation and paid all fees to renew their licenses the same as last year: The American Legion, Doug's Supermarket, Shopko, Holiday Station, Izzy's Lounge, Main Street Bar and Grill and Nomad Tavern. City staff has verified they have all paid their property taxes.

Motion made by Councilor Kevin Thompson to approve the liquor license renewals for The American Legion, Doug's Supermarket, Shopko, Holiday Station, Izzy's Lounge, Main Street Bar and Grill and Nomad Tavern.
Motion seconded by Dick Soderberg and carried unanimously.

Authorize submission of DEED Block Grant:

City Administrator Lovelace asked the Council for authorization to have Wynne Consulting put together an application to MN DEED for a residential Block Grant. This may be in conjunction with another community if Wynne believes it would make our application stronger.

Motion made by Councilor Michele Vandal to approve submission of the DEED Block Grant. Motion seconded by Councilor Kevin Thompson and carried unanimously.

Authorization to cost share demolition of building:

County Commissioner Glenda Phillipe reported the county would like to share the cost of the demolition of the tax forfeited property (Old Hallett Building) with the city. The city cost would be \$2560. The county highway department would do the work/disposal. When asked what they would do with the lot, Phillipe stated the county would sell it and the city would participate in the sale as well.

Motion made by Councilor Dick Soderberg to cost share the demolition of the old Hallett building with the county. Motion seconded by Kevin Thompson, carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of September 26, 2016.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:54 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Angela Grafstrom – Administrative Assistant