

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

OCTOBER 11, 2016

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15 pm on October 11, 2016. *Those Present:* Councilors Michele Vandal, Jeff Parker, Kevin Thompson and Dick Soderberg.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, Ron Kleinschmidt – City Superintendent, Wade Steinbring – Police Chief, and Jeremy Hahn – Airport.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 7b – Liquor License Approval. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of September 26, 2016 Regular Council Minutes

Motion made by Councilor Vandal to approve the September 26, 2016 Regular Council Minutes as presented.

Motion seconded by Councilor Thompson and carried unanimously.

Two Council Members to Review October 24, 2016 Bills

Councilors Parker and Soderberg agreed to review the bills prior to the October 24, 2016 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve checks and payroll in the amount of \$665,488.63 (PR E#507647 = \$32,062.14, PR#6394-6415 = \$9,538.60, E#1546-1551 = \$26,507.25, AP #20160930 = \$311,524.87, AP #42167-42230 = \$259,836.77, AP #09302016 = 26,019.00). Motion seconded by Councilor Thompson and carried unanimously.

Review of August Revenue/Expense Summary

No action taken.

PUBLIC SAFETY ISSUES:

Police – Review and Award bids for Police Impound Vehicle sale

A list of bids received for the police vehicle impound sale was presented. Philip Lystad had the high bid for all six vehicles.

Motion made Councilor Parker to award the six advertised police impound vehicles to Philip Lystad, the high bidder. Motion seconded by Councilor Soderberg and carried unanimously.

UTILITY DEPARTMENT

None at this time

AIRPORT

Minutes from 10/03/16 Airport Commission Meeting

No Action Taken.

Review, Accept and Authorization for final payment - Phase 1/ Fence Project

Airport manager Jeremy Hahn asked for the acceptance and authorization to pay the final payment for Phase 1 of the Airport Fence Project. He had no objections.

Motion made by Councilor Soderberg to accept and authorize final payment for Phase 1 of the Airport Fence Project. Motion seconded by Councilor Vandal and carried unanimously.

August Project Status Report - KLJ

No Action Taken.

OTHER BUSINESS

Approval of Resolution No. 2016-08

Motion made by Councilor Parker to adopt Resolution No. 2016-08 – Declaring English as the Official Language of the City of Warroad. Motion seconded by Councilor Soderberg and carried unanimously.

Liquor License Approval

City Administrator Kathy Lovelace presented a liquor license renewal application from The Phoenix for approval.

Motion made by Councilor Vandal to approve the liquor license application for The Phoenix pending proper liability insurance. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of October 11, 2016.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:25 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff