

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

OCTOBER 24, 2016

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15 pm on October 24, 2016. *Those Present:* Councilors Michele Vandal, Jeff Parker, Kevin Thompson and Dick Soderberg.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Ron Kleinschmidt – City Superintendent, Damian Mcmillin – Fire Department, and Jeremy Hahn – Airport.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 7c – Quiet Zone Discussion. The motion was seconded by Councilor Soderberg and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of October 11, 2016 Regular Council Minutes

Motion made by Councilor Soderberg to approve the October 11, 2016 Regular Council Minutes as presented.

Motion seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review November 14, 2016 Bills

Councilors Vandal and Thompson agreed to review the bills prior to the November 14, 2016 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Soderberg to approve checks and payroll in the amount of \$635,718.79 (PR E#507651, 507678 = \$32,274.85, PR#6416-6445 = \$14,908.63, E#1552-1558 = \$24,965.49, AP #42231-42282 = \$563,569.82). Motion seconded by Councilor Parker and carried unanimously.

PUBLIC SAFETY ISSUES:

Fire Dept – Review Bids

Two bids were received for a new fire truck. Damian Mcmillin representing the fire department asked for the acceptance of the low bid from Midwest Fire in the amount of \$248,108.00.

Motion made Councilor Parker to accept the low bid for a new fire truck from Midwest Fire in the amount of \$248,108.00. Motion seconded by Councilor Vandal and carried unanimously.

AIRPORT

Phase 2 of the Airport Fence Project is moving along and could be finished before the end of the year.

No Action Taken.

UTILITY DEPARTMENT

Minutes from 10/11/16 Utility Commission Meeting

With all of the construction going on along Hwy 313, Superintendent Kleinschmidt felt that it is important to locate and mark the sewer force main the goes out to the ponds.

No Action Taken.

OTHER BUSINESS**Approval of Liquor License Renewals**

City Administrator Kathy Lovelace presented two liquor license renewal applications for approval.

Motion made by Councilor Parker to approve the two liquor license applications as presented. Motion seconded by Councilor Vandal and carried unanimously.

Authorization to send special assessments to the County for collection with taxes

City Administrator Kathy Lovelace asked council to authorize to send special assessments on newly developed property to the county for collection with taxes. The property owner was sent a letter in March detailing their options for payment of the deferred assessments.

Motion made by Councilor Soderberg to authorize to send special assessments as presented to the county for collection with taxes. Motion seconded by Councilor Thompson and carried unanimously.

Quiet Zone Discussion

Kathy Lovelace informed council that she had been approached by representatives of Warroad Estates/Lake Township to consider working with them to request a railroad quiet zone that would eliminate the whistle through a defined area. There is an informational meeting on November 8th at 9am and Daisy Garden that will include representatives from Lake Township, Roseau County and the City of Warroad. Ms. Lovelace will be attending to gather information to pass along to council.

No Action Taken.

ADJOURNMENT:

There being no further business, *Councilor Soderberg moved to adjourn the Regular Meeting of the Warroad City Council of October 24, 2016.* The motion was seconded by Councilor Vandal and carried unanimously. The meeting adjourned at 5:37 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff