

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

NOVEMBER 28, 2016

CALL TO ORDER:

Acting Mayor Dick Soderberg called the Regular Meeting of the Warroad City Council to order at 5:15 pm on November 28, 2016. **Those Present:** Councilors Michele Vandal, Jeff Parker, Kevin Thompson and Dick Soderberg.

Absent: Mayor Marvin

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Ron Kleinschmidt – City Superintendent, and Kent Mason – Liquor Store Manager.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition 2d – Park Construction Charge and 4a – Firemen Pay. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of November 14, 2016 Regular Council Minutes

Motion made by Councilor Parker to approve the November 14, 2016 Regular Council Minutes as presented.

Motion seconded by Councilor Thompson and carried unanimously.

Two Council Members to Review December 12, 2016 Bills

Councilors Thompson and Parker agreed to review the bills prior to the December 12, 2016 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve checks and payroll in the amount of \$900,299.35 (PR E#507764 = \$32,776.75, PR#6471-6505 = \$22,951.10, E#1573-1579 = \$27,669.77, AP #42366-42446 = \$816,901.73). Motion seconded by Councilor Thompson and carried unanimously.

Park Construction Charge

The most recent charges for construction at the new park were presented for review.

No Action Taken.

PUBLIC SAFETY ISSUES:

Firemen Pay

The 2016 firemen wages were presented for review.

No Action Taken.

AIRPORT

None at this time.

UTILITY DEPARTMENT

Utility Superintendent Ron Kleinschmidt informed council that the coast guard is out of the old fire hall. His crew will start opening up the inside to offer a large, heated environment for maintenance and additional storage.

No Action Taken.

OTHER BUSINESS

DEED Workforce Housing Resolution

City Administrator Kathy Lovelace asked council to adopt a Deed Workforce Housing Resolution as part of the grant process for financial assistance for the planned apartment complex on the west of town.

Motion made by Councilor Vandal to adopt the DEED Workforce Housing Resolution as presented. Motion seconded by Councilor Thompson and carried unanimously.

Liquor Store Sign Proposal

Liquor store manager Kent Mason presented two quotes for a new digital sign at the liquor store. He stated that a new sign would make the property more visible and could help increase business.

Motion made by Councilor Parker to table a decision on the liquor store sign proposal until the next regular meeting. Motion seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of November 28, 2016.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:28 p.m.

Acting Mayor Dick Soderberg

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff