

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

DECEMBER 12, 2016

TRUTH-IN-TAXATION PUBLIC MEETING FOR 2017 BUDGET:

Mayor Marvin called the Truth-in-Taxation Public meeting to order at 6:02pm on December 12, 2016.

No City residents were on hand with any concerns. The proposed 2017 budget was reviewed.

Councilor Vandal moved to close the Truth-in-Taxation Public meeting at 6:09pm on December 12, 2016.

Motion seconded by Councilor Parker and carried unanimously.

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 6:10 pm on December 12, 2016.

Those Present: Councilors Michele Vandal, Jeff Parker, Kevin Thompson and Dick Soderberg.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Ron Kleinschmidt – City Superintendent, Wade Steinbring – WPD, Jeremy Hahn – Airport, and Arlyn Stewart – Roosevelt Arena Association.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda moving 6b – Gambling Request to 2f. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of November 28, 2016 Regular Council Minutes

Motion made by Councilor Parker to approve the November 28, 2016 Regular Council Minutes as presented.

Motion seconded by Councilor Thompson and carried unanimously.

Two Council Members to Review January 9, 2017 Bills

Councilors Vandal and Soderberg agreed to review the bills prior to the January 9, 2017 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Thompson to approve checks and payroll in the amount of \$845,981.74 (PR E#507796 = \$29,882.14, PR#6506-6559 = \$28,675.99, E#1580-1589 = \$31,727.55, AP #42447-42512 = \$409,800.71, Sales Tax #11302016 = \$24,982.00, and NMPA #20161130 = \$320,913.35). Motion seconded by Councilor Parker and carried unanimously.

Review of YTD Revenue/Expense Summary

No action taken.

Approval of 2017 Budget/ Tax Levy

Motion made by Councilor Vandal to approve the 2017 Budget/ Tax Levy as presented which would result in a 5.5% increase. The motion was seconded by Councilor Thompson and carried unanimously.

Gambling Request –New Pull Tab Location/ Roosevelt Arena Assoc.

Arlyn Stewart of the Roosevelt Arena Association asked council to approve the lawful gambling permit application to sell pull tabs at the Phoenix Restaurant. The old location for sales (the Nite Hawk) is now closed.

Motion made by Councilor Parker to approve the lawful gambling request for a new pull tab location for the Roosevelt Arena Association at the Phoenix Restaurant. Motion seconded by Councilor Vandal and carried unanimously.

PUBLIC SAFETY ISSUES:**Fire Department – Authorization to send unpaid bills to collection**

Motion made by Councilor Vandal authorizing to send three unpaid fire calls to collection and delay the fourth as discussed until more information is received. Motion seconded by Councilor Soderberg and carried unanimously.

AIRPORT**Minutes from the December Airport Commission Meeting**

No Action Taken.

November Project Status Report - KLJ

No Action Taken.

Update on Fence Project

Airport manager Jeremy Hahn stated that phase 2 of the airport fence project is almost complete. There will be seeding and a punch list done in the spring.

No Action Taken.

UTILITY DEPARTMENT**Authorization to send delinquent accounts to collection**

Motion made by Councilor Vandal to authorizing to send five delinquent utility accounts totaling \$1,265.76 to collection. Motion seconded by Councilor Soderberg and carried unanimously.

OTHER BUSINESS**Special Event Request – KC Pro West Races/Chamber of Commerce**

A special event request was reviewed for Kids snowmobile races in the overflow parking lot at the point sponsored by KC Pro West Races and the Chamber of Commerce. The dates would be February 11th and 12th 2017.

Motion made by Councilor Parker to approve the Special Event Request for KC Pro West Races/Chamber of Commerce as presented. Motion seconded by Councilor Thompson and carried unanimously.

Liquor Store Sign Proposal

Motion made by Councilor Vandal to table a decision on the liquor store sign proposal until a future regular meeting. Motion seconded by Councilor Soderberg and carried unanimously.

Approval of 2017 Tobacco Licenses

Motion made by Councilor Soderberg to approve the 2017 Tobacco Licenses as presented. Motion seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of December 12, 2016.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:28 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff