

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

October 10, 2017

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on October 10, 2017.

Those Present: Councilors Dick Soderberg, Kevin Thompson, and Michele Vandal.

Absent: Councilor Jeff Parker

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, Steve Anderson – City Attorney, Dan Trosen – Utility Superintendent, Wade Steinbring - WPD, and Jeremy Hahn – Airport Manager.

APPROVE AGENDA:

Councilor Soderberg moved to approve the meeting agenda as presented. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of September 25, 2017 Council Minutes

Motion made by Councilor Soderberg to approve the September 25, 2017 regular Council Minutes as written. The motion was seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review October 23rd Bills

Councilor Thompson and Councilor Vandal agreed to review the bills prior to the October 23, 2017 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the October 2017 checks totaling \$668,067.05 (NMPA #20170930 = \$321,466.10, Sales Tax #09302017 = \$28,608.00, E1768-1776 = \$33,843.19, AP #43721-43786 = \$235,957.29, PR #6920-6940 = \$16,683.19, and PR E-#508400 = \$31,509.28). Motion seconded by Councilor Thompson and carried unanimously.

Revenue/Expense Summary

No action taken.

LMC Resolution Supporting Local Decision Making Authority

City administrator Kathy Lovelace asked council to adopt a resolution supporting local decision making authority to be sent to the League of Minnesota Cities.

Motion made by Councilor Vandal to adopt Resolution 2017-10 supporting local decision-making authority.

Motion seconded by Councilor Soderberg and carried unanimously.

PUBLIC SAFETY ISSUES:

None at this time.

AIRPORT

Airport Project Status Report - KLJ

No action taken.

Airport Commission Minutes for October

Airport manager Jeremy Hahn is in the process of applying for funds to help with runway repair.

No Action Taken.

UTILITY DEPARTMENT**Utility Commission Minutes dated 10/03/17**

No Action Taken.

Collective Action Red River Basin Cities

The Utility Commission asked council to support a Collective Response to MPCA Red River Basin Permit Strategy dealing with phosphorus levels. This response would argue that new regulations would be costly to cities and would make no noticeable difference in phosphorus levels in Lake Winnipeg. Warroad's cost would be \$452.42.

Motion made by Councilor Thompson to support a collective response to MPCA concerning phosphorus levels. Motion seconded by Councilor Vandal and carried unanimously.

2018 Street Project Addition

City superintendent Dan Trosen asked council to add street renovations to Mackenzie St NE between Main and Wabasha to the 2018 street project list. This would allow one road to be open during the 2019 planned project of Main Ave.

Motion made by Councilor Vandal to authorize to proceed with design and specs for Mackenzie St as presented. Motion seconded by Councilor Thompson and carried unanimously.

Crack Sealer Purchase

The Utility Commission recommended to council to authorize the purchase of a used crack sealer in the amount of \$33,995. City superintendent Dan Trosen said that he has used the brand and it should last many years.

Motion made by Councilor Vandal to purchase a used crack sealer in the amount of \$33,995. Motion seconded by Councilor Thompson and carried unanimously.

Authorization to send delinquent Utility Accounts to Collection

Motion made by Councilor Vandal authorizing to write off one account and send the remaining delinquent utility accounts to collection as presented. Motion seconded by Councilor Soderberg and carried unanimously.

OTHER BUSINESS:**LOW SWCD Request for Keep It Clean Campaign**

City administrator Kathy Lovelace asked council for authorization to participate in the Keep It Clean Campaign again this year. The city is being asked to pay for half of the cost of a dumpster at the point. The city has participated since 2014.

Motion made by Councilor Vandal for the city to participate in the Keep It Clean Campaign. Motion seconded by Councilor Soderberg and carried unanimously.

Approval for Renewal of Daisy Garden Liquor License

Motion made by Councilor Vandal to approve the liquor license for Daisy Garden. Motion seconded by Councilor Thompson and carried unanimously.

Liquor Store Sign Design

City Administrator Kathy Lovelace presented council a design for the new liquor store sign.

Motion made by Councilor Soderberg to continue with the new sign design as presented. Motion seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of October 10, 2017.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:34 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff