

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**October 23, 2017**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on October 23, 2017.

***Those Present:*** Councilors Dick Soderberg, Jeff Parker, Kevin Thompson and Michele Vandal.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Wade Steinbring - WPD, and Jeremy Hahn – Airport Manager.

**APPROVE AGENDA:**

***Councilor Parker moved to approve the meeting agenda with the addition of 6b – HDR Engineers.*** The motion was seconded by Councilor Vandal and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of October 10, 2017 Council Minutes**

***Motion made by Councilor Vandal to approve the October 10, 2017 regular Council Minutes as written.*** The motion was seconded by Councilor Thompson and carried unanimously.

**Two Council Members to Review November 13<sup>th</sup> Bills**

Councilors Parker and Soderberg agreed to review the bills prior to the November 13, 2017 meeting.

**Approval of Checks/NMPA Payment**

***Motion made by Councilor Vandal to approve the October 2017 checks totaling \$482,963.71 (E1777-1783 = \$27,045.92, AP #43787-43837 = \$406,372.01, PR #6941-6969 = \$14,629.92, and PR E-#508403, 508431 = \$34,915.86).*** Motion seconded by Councilor Thompson and carried unanimously.

**Authorization to send Special Assessments to the county for collection with taxes**

***Motion made by Councilor Parker to send special assessments on two properties to the county for collection with taxes if payment has not been received by November 6, 2017.*** Motion seconded by Councilor Vandal and carried unanimously.

**EMERGENCY SERVICES:**

***None at this time.***

**AIRPORT**

**Accept Resignation and authorize process to hire replacement**

***Motion made by Councilor Parker to accept the resignation of airport manager Jeremey Hahn as of December 31, 2017 and authorize the process to hire a replacement.*** Motion seconded by Councilor Vandal and carried unanimously.

**UTILITY DEPARTMENT**

***None at this time.***

**OTHER BUSINESS:****Discussion of increased varmint population**

There is a large amount of skunks and other nuisance varmints in town. There was discussion as to how to deal with the problem. Live trapping could be a solution but the city would need to find someone that is willing to do it. There is an immediate need this fall to address the issue.

*It was council consensus to allow Councilor Thompson and the public safety commission to deal with the immediate issue this fall as appropriate.*

**HDR Engineers**

City administrator Kathy Lovelace was approached by Todd Miller about reviewing the proposed access from Lake of the Woods to the marina in the camp ground as planned in the early 70's. He did some research into city records and found some supporting documentation that might allow the project to continue. Nathan Dalager of HDR Engineering proposed a feasibility study to research the possible project continuation. The cost would not exceed \$7,500. Council was asked if the interest was there to authorize the study.

*Motion made by Councilor Vandal to authorize the feasibility study for lake access to the campground marina.*  
Motion seconded by Councilor Thompson and carried unanimously.

**ADJOURNMENT:**

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of October 23, 2017.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:50 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*