

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

March 26, 2018

CALL TO ORDER:

Acting Mayor Dick Soderberg called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on March 26, 2018.

Those Present: Councilors Dick Soderberg, Kevin Thompson, and Michele Vandal, and Mayor Bob Marvin by speakerphone.

Absent: Jeff Parker

Also Present: City Administrator Kathy Lovelace, City Utility Staff – Terri Grill, Dan Trosen – Utility Superintendent, Matt Rachuy – Airport Manager, Glenda Phillipe – Roseau County, Wade Steinbring – Chief of Police, Steve Anderson – Attorney & Tracy Bruggeman – Brady Martz & Associates.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of March 12, 2018 Council Minutes

Motion made by Councilor Vandal to approve the March 12, 2018 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Two Council Members to Review April 9th Bills

Councilor Thompson and Councilor Vandal agreed to review the bills prior to the April 9, 2018 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Thompson to approve the March 2018 checks and NMPA Payment totaling \$110,748.68 (PR E#508735 = \$30,532.74, PR #7176-7183 = \$7,129.86, PR#7184.7185 =\$2,203.23, PR E#1870-1875 = \$23,633.99 AP #44413-44443 = \$47,148.86, EOM E #1876 = 100.00). Motion seconded by Councilor Vandal and carried unanimously.

Revenue/Expense Summary

2017 Audit Report – Brady Martz representative Tracy Bruggeman went over the City of Warroad’s report. She went over in detail pages 8, 42,43,44,& 45. She also went over the connected letter that came with the financial statement, with their comments and concerns. She addressed the liquor store margin and inventory adjustments, and the utility rate adjustment that happened later than scheduled. She stated that Warroad is in good financial position.
No Action Taken.

PUBLIC SAFETY

Fire district meeting scheduled for March 27, 2018 @ 6:30pm ...FYI purpose only

No Action Taken.

AIRPORT

Authorization to accept & sign MnDOT Grant & Resolution for Airport Improvement...Apron Culvert Repair

Matt Rachuy asked board to approve & sign a grant agreement for the apron culvert repair which is not to exceed \$64,727.87. State share would be \$48,545.90 (75%) and Warroad share would be \$16,181.97 (25%).

Motion made by Councilor Thompson to approve the signature. The motion was seconded by Councilor Vandal and carried unanimously.

UTILITY DEPARTMENT

No Action Taken.

OTHER BUSINESS:

No Action Taken.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 26, 2018.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:32 p.m.

Acting Mayor Dick Soderberg

Kathy A. Lovelace, City Administrator

Minutes prepared by: Terri Grill, city staff