

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

April 9, 2018

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on April 9, 2018.

Those Present: Councilors Dick Soderberg, Kevin Thompson, and Michele Vandal, and Councilor Jeff Parker by speakerphone.

Absent: None

Also Present: City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Wade Steinbring – WPD, Damian McMillin – WFD, Brian Schaible – Community Park, Dustin Fanfulik and Steve Emery - WSN, and Glenda Phillipe – Roseau County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of March 26, 2018 Council Minutes

Motion made by Councilor Soderberg to approve the March 26, 2018 regular Council Minutes as written. The motion was seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review April 23rd Bills

Councilor Soderberg and Councilor Vandal agreed to review the bills prior to the April 23, 2018 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Thompson to approve the April 2018 checks and NMPA Payment totaling \$699,201.45 (E1876-1887 = \$33,208.00, NMPA #20180331 = \$332,463.61, Sales Tax #03312018 = \$27,748.00, AP #44444-44533 = \$266,346.46, PR #7186-7200 = \$8,831.51, and PR E-#508762 = \$30,603.87). Motion seconded by Councilor Vandal and carried unanimously.

Revenue/Expense Summary

No action taken.

Approval of Liability Coverage Waiver

Motion made by Councilor Parker to approve the liability coverage waiver for the Port Authority through the League of Minnesota Cities that will not waive the monetary limits on municipal tort liability established by Minnesota Statute 466.04. Motion seconded by Councilor Soderberg and carried unanimously.

PARK:

Authorization to Accept Bid and Proceed with Phase 3 of Park Project

There was one bid received for Phase 3 of the Community Park Project. It was below anticipated cost and the recommendation is to award the bid to Scott Johnson Companies with Alternate 1, 2 and 3 included.

Motion made by Councilor Vandal to award the bid including Alternate 1, 2 and 3 for Phase 3 of the park project to Scott Johnson Companies. The motion was seconded by Councilor Parker and carried unanimously.

PUBLIC SAFETY

PD – Authorization to pay SRT Invoice

Police Chief Steinbring asked council for authorization to spend \$1,000 to help pay for an explosive container for storage for the SRT.

Motion made by Councilor Thompson to authorize a \$1,000 payment to help with the cost of an explosive container for the SRT. Motion seconded by Councilor Vandal and carried unanimously.

FD – Update on Fire Contracts

New fire contracts are in the process of approval. The townships have agreed to be billed for delinquent fire calls and will assess them to the property. The city will no longer send them to collection.

No Action Taken.

FD – DNR Grant – turnout gear

Damian Mcmillin asked council for authorization to apply for a grant to help with turnout gear to be purchased next year. It is a 50/50 grant. The deadline is in May, 2018.

Motion made by Councilor Vandal to authorize a grant application for turnout gear to help with 2019 expenses. Motion seconded by Councilor Thompson and carried unanimously.

FD – State of Grant for Radios (50/50)

Damian McMillin asked council for authorization to apply for grants that may come up with a close deadline. The council would still be able to accept or reject before any money was spent.

Motion made by Councilor Vandal to authorize application for grants with a close deadline with the understanding that the council will have to approve before funds are spent. Motion seconded by Councilor Thompson and carried unanimously.

AIRPORT

Airport Project Status Report - KLJ

Tabled until next Regular Council Meeting.

UTILITY DEPARTMENT

Utility Commission Minutes for April 3, 2018

No Action Taken.

Authorization to send delinquent Utility Account to Collection

Motion made by Councilor Vandal authorizing to send delinquent utility account to collection as presented. Motion seconded by Councilor Soderberg and carried unanimously.

Approval plans and specs and authorize to advertise for bids – 2018 Street Projects

Widseth Smith Nolting representatives asked council to approve plans and specs and authorize to advertise for bids for the 2018 Street Projects. The project has been divided into four proposal areas. Bid opening will be scheduled for May 8, 2018 at 1pm.

Motion made by Councilor Thompson to approve plans and specs and authorize to advertise for bids for the 2018 street projects. Motion seconded by Councilor Soderberg and carried unanimously.

OTHER BUSINESS:

None at this time.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 9, 2018.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:36 p.m.

Acting Mayor Dick Soderberg

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff