

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**June 11, 2018**

**CALL TO ORDER:**

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on June 11, 2018.

***Those Present:*** Councilors Dick Soderberg, Kevin Thompson, Jeff Parker and Michele Vandal.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Utility Superintendent, Matt Rachuy – Airport, Brian Schaible and Elliot Larson – Bill & Margaret Marvin Foundation, Kristi Hanson – NW Regional Library, Brenda Baumann – HUB, and Glenda Phillipe – Roseau County.

**APPROVE AGENDA:**

***Councilor Parker moved to approve the meeting agenda with the addition of 8c – Old Fire Hall.*** The motion was seconded by Councilor Vandal and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 29, 2018 Council Minutes**

***Motion made by Councilor Thompson to approve the May 29, 2018 regular Council Minutes as written.*** The motion was seconded by Councilor Vandal and carried unanimously.

**Two Council Members to Review June 25<sup>th</sup> Bills**

Councilor Thompson and Councilor Parker agreed to review the bills prior to the June 25, 2018 meeting.

**Approval of Checks/NMPA Payment**

***Motion made by Councilor Vandal to approve the June 2018 checks and NMPA Payment totaling \$660,393.66 (E1919-1928 = \$37,370.35, NMPA #20180531 = \$323,051.56, Sales Tax #05312018 = \$29,788.00, AP #44726-44797 = \$221,107.51, PR #7291-7319 = \$15,096.40, and PR E-#508897 = \$33,979.84).*** Motion seconded by Councilor Soderberg and carried unanimously.

**Revenue/Expense Summary**

***No action taken.***

**PROPOSED FOUNTAIN REPLACEMENT PROJECT – B. SCHAIBLE:**

A donor wants to pay for the replacement of the Hospital Bay fountain. The existing fountain is old and maintenance costs are high. All costs including removal of the old fountain would be paid by the donor. The fountain would then be donated to the city. The council was asked to approve the donation agreement that would grant access to the property and explain the donation process.

***Motion made by Councilor Vandal to approve the donation agreement for the Hospital Bay Fountain replacement as discussed.*** Motion seconded by Councilor Soderberg and carried unanimously.

**NORTHWEST REGIONAL LIBRARY**

**2019 Budget Request**

Kristi Hanson from the Northwest Regional Library presented the Council with 2018 financial summary. Warroad's circulation is up. She stated that, at this time, the 2019 financial forecast was not very predictable and they would try to maintain on the current 2018 budget amounts.

***No Action Taken***

**PUBLIC SAFETY**

*None at this time.*

**AIRPORT**

**Airport Commission Minutes from 06-04-2018**

*No Action Taken.*

**UTILITY DEPARTMENT**

**Utility Commission Minutes for June 5, 2018**

*FYI. No Action Taken.*

**Accept Resignation and authorize advertising for replacement**

*Motion made by Councilor Thompson to accept the resignation of Jack Ganyo, thank him for his 33 years of service and advertise for a replacement.* Motion seconded by Councilor Parker and carried unanimously

**Authorization to write off delinquent utility account (deceased)**

*Motion made by Councilor Parker to authorizing to write off one delinquent utility account as presented.* Motion seconded by Councilor Vandal and carried unanimously.

**OTHER BUSINESS:**

**Food Truck Application – Mimi Asian Cuisine**

*Motion made by Councilor Vandal to approve the food truck application for Mimi’s Asian Cuisine as presented.* Motion seconded by Councilor Parker and carried unanimously.

**Food Truck Application – Sap Sap Kitchen**

*Motion made by Councilor Vandal to approve the food truck application for Sap Sap Kitchen as presented.* Motion seconded by Councilor Thompson and carried unanimously.

**Fire Hall**

LOW Brewery is interested in proceeding with the development of the old Fire Hall building. City Attorney Steve Anderson stated that a survey of the property needed to be done in order for him to proceed with any easements that might be needed. City Administrator Kathy Lovelace asked for authorization to get a survey of the property done.

*Motion made by Councilor Parker to have a survey done of the old fire hall property.* Motion seconded by Councilor Vandal and carried unanimously.

**ADJOURNMENT:**

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of June 11, 2018.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:58 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*