

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

June 25, 2018

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on June 25, 2018.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Jeff Parker and Michele Vandal.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Sarah Hardwick, Wade Steinbring – WPD, Joy Bukowiec - AMB

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 6c - Exempt Permit Request. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of June 4, 2018 Special Council Minutes

Motion made by Councilor Vandal to approve the June 4, 2018 special Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Approval of June 11, 2018 Council Minutes

Motion made by Councilor Parker to approve the June 11, 2018 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Two Council Members to Review July 9th Bills

Councilor Parker and Councilor Soderberg agreed to review the bills prior to the July 9, 2018 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Thompson to approve the June 2018 checks and NMPA Payment totaling \$278,238.95 (E1929-1937 = \$52,219.62, AP #44798-44857 = \$176,793.94, PR #7320-7340 = \$12,682.75, and PR E-#508927 = \$35,542.64). Motion seconded by Councilor Parker and carried unanimously.

Revenue/Expense Summary

A revenue and expense report was reviewed. ***No action taken.***

Liability Coverage - Waiver Form for City

Motion made by Councilor Parker to approve the Liability Coverage without waiving the monetary limits on municipal tort liability established by state statute. The motion was seconded by Councilor Soderberg and carried unanimously.

PUBLIC SAFETY

Certification of unpaid charges for collection with Taxes – FD

Lovelace stated according to the League of MN cities the city is able to assess property anywhere in the state and are not limited to property in the city of Warroad. This particular fire call was for an unpaid motor vehicle accident, this person lives in Lake of the Woods County.

Motion made by Councilor Parker to assess the property as allowed by Minnesota State Statutes. Motion was seconded by Thompson and carried unanimously.

Consideration of request for increase to volunteer stipend – AMB

Bukowiec described her handout that was discussed at the June 13 Public Safety Meeting. She stated that finding and keeping staff that does not work at Marvin is proving difficult. Raising the volunteer stipend, she is hoping will help with recruitment and keeping staff. The proposal presented will increase the budget by an estimated \$26,300.

Motion made by Councilor Vandal to approve the increase on the volunteer stipend starting with 3rd quarter payements. The motion was seconded by Councilor Parker and carried unanimously.

AIRPORT

No Action Taken.

UTILITY DEPARTMENT

No Action Taken.

OTHER BUSINESS:

Discussion of designated ROW along North side of school property

Lovelace stated she was approached by a school board member about what can be done to improve the dirt driveway north of the school. In the spring the driveway has to be blocked off because of poor and impassable conditions. With the addition of the preschool at that north end of the school, the traffic will most likely increase on the driveway. The Council would like to see what solutions the school has ruled out before they do anything but are open to a proposal.

Potential Sale/Lease of City Property

Council discussed that the sale or lease of the old fire hall. Lease being the less risky. Mayor Marvin and Councilor Parker agreed to meet with Steve Anderson and the LOW Brewery to discuss terms and conditions of the sale or lease. The city will need to start the vacation process which can take 30-60 days.

Motion made by Councilor Thompson to start vacation process. Motion was seconded by Vandal and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of June 25, 2018.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:43 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Sarah Hardwick, city staff