

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

July 9, 2018

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on July 9, 2018.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Jeff Parker and Michele Vandal.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Utility Superintendent, Matt Rachuy – Airport, Joy Bukowiec – WRU, Damian McMillin – WFD, Wade Steinbring – WPD, and Glenda Phillipe – Roseau County.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the addition of 8c – Special Event Request. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of June 25, 2018 Council Minutes

Motion made by Councilor Vandal to approve the June 25, 2018 regular Council Minutes as written. The motion was seconded by Councilor Parker and carried unanimously.

Two Council Members to Review July 23rd Bills

Councilor Thompson and Councilor Vandal agreed to review the bills prior to the July 23, 2018 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Parker to approve the July 2018 checks and NMPA Payment totaling \$833,493.10 (E1938-1947 = \$40,703.18, NMPA #20180630 = \$327,195.71, Sales Tax #06302018 = \$7,020.00, AP #44858-44934 = \$397,154.36, PR #7341-7380 = \$22,851.79, and PR E-#508959 = \$38,568.06). Motion seconded by Councilor Soderberg and carried unanimously.

Revenue/Expense Summary

No action taken.

Approve the 2018 Election Judge Wages

Motion made by Councilor Vandal to adopt Resolution 2018-06 Regarding Primary and General Elections increasing election judge wages. Motion seconded by Councilor Soderberg and carried unanimously.

SOFTBALL FIELDS – TIM KUEHN

Tim Kuehn did not attend the meeting. Councilor Thompson stated that his concerns were for the mess that is left after events at the softball field such as the men's softball league. There are empty beer cans and cigarette butts that do not make it into the overflowing garbages. City Administrator Kathy Lovelace said that she had spoken with Steve Bengston of Community Ed which is responsible for emptying the garbages and will try to talk with the head of the men's softball league also.

No Action Taken.

PUBLIC SAFETY

AMB - Authorization to send delinquent accts to collection/revenue Recapture

Motion made by Councilor Vandal to send 24 delinquent ambulance accounts totaling \$14,684.05 to collection and revenue recapture. Motion seconded by Councilor Soderberg and carried unanimously.

AIRPORT**Airport Commission Minutes from 07-02-2018**

No Action Taken.

UTILITY DEPARTMENT**Utility Commission Minutes for July 3, 2018**

FYI. No Action Taken.

Authorization to send delinquent utility account to collection

Motion made by Councilor Thompson to authorize to send one delinquent utility account to collection as presented. Motion seconded by Councilor Parker and carried unanimously.

POTENTIAL SALE/LEASE OF CITY PROPERTY

City Administrator Kathy Lovelace stated that a public hearing about the vacation of the right-of-way that the old fire hall is on is scheduled for July 23, 2018.

Council continued discussion about the sale/lease of the old fire hall. A sample lease was presented. Council concerns included control over and price for building if the business were to fail. City Attorney Steve Anderson suggested a starting point to get discussion moving forward for an agreement.

It was council consensus to have City Attorney Steve Anderson begin lease/purchase negotiations with the interested party.

OTHER BUSINESS:**Food Truck Application – Romeo’s**

Motion made by Councilor Thompson to approve the food truck application for Romeo’s as presented. Motion seconded by Councilor Parker and carried unanimously.

Future application approvals

Motion made by Councilor Thompson to allow the city administrator to approve future food truck applications as long as all requirements as described in ordinance have been met. Motion seconded by Councilor Vandal and carried unanimously.

Special Event Request – Warroad Ministerial/Love Warroad Event

Motion made by Councilor Parker to approve the Special Event Application for the Love Warroad Event on August 18, 2018 as presented. Motion seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 9, 2018.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:55 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

