

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

July 23, 2018

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on July 23, 2018.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Jeff Parker and Michele Vandal.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Utility Superintendent, Jamie Bender – WFD, Wade Steinbring – WPD, and Tim Kuehn.

APPROVE AGENDA:

Councilor Parker moved to approve the meeting agenda with the deletion of 3a and the addition of 3d – FD – New Hires and 6f – Special Event Request. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of July 9, 2018 Council Minutes

Motion made by Councilor Parker to approve the July 9, 2018 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Two Council Members to Review August 13th Bills

Councilor Parker and Councilor Soderberg agreed to review the bills prior to the August 13, 2018 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the July 2018 checks and NMPA Payment totaling \$236,226.64 (E1948-1957 = \$40,183.16, AP #44935-44985 = \$140,368.98, PR #7381-7400 = \$19,632.38, and PR E-#508990 = \$36,042.12). Motion seconded by Councilor Thompson and carried unanimously.

PUBLIC SAFETY

PD – PSC Recommendation for purchase of new armor vests

Chief Steinbring asked for authorization to purchase new armor vests. He would like to use donation money to pay for them.

Motion made by Councilor Vandal to authorize the purchase of new armor vests. Motion seconded by Councilor Thompson and carried unanimously.

PD – PSC Recommendation to proceed with hiring a part-time officer

Motion made by Councilor Soderberg to authorize Chief Steinbring to proceed with the process to hire another part-time officer. Motion seconded by Councilor Parker and carried unanimously.

FD – New Hires

Motion made by Councilor Thompson to hire Brittany Nosbusch and Adam Solberg as volunteer firefighters. Motion seconded by Councilor Vandal and carried unanimously.

AIRPORT

None at this time.

UTILITY DEPARTMENT

Authorization to hire new employee

Motion made by Councilor Parker to hire Ben Tesmer to fill the open utility position. Motion seconded by Councilor Vandal and carried unanimously.

OTHER BUSINESS:**Softball Complex Request – TK**

Tim Kuehn asked council to consider reviewing the standards set for the softball complex. There are empty beer cans and cigarette butts that do not make it into the overflowing garbages. Also, ATV's are driving up to the field which could be a safety hazard for small children attending an event. Council felt that a discussion about clean-up expectations at the next joint rec meeting with representatives of the users of the complex would be a start.

Motion made by Councilor Thompson to install 'NO non-authorized vehicles allowed' signs at the softball complex. Motion seconded by Councilor Vandal and carried unanimously.

Special Event Request – September 3rd /Nomad Tavern

Motion made by Councilor Parker to approve the Special Event Application Nomad Tavern corn-hole tournament on September 3, 2018 as presented. Motion seconded by Councilor Thompson and carried unanimously.

Special Event Requests – Warroad Market

Motion made by Councilor Parker to approve the Special Event Applications for the Warroad Market as presented pending appropriate insurance coverage is provided. Motion seconded by Councilor Vandal and carried unanimously

Proclamation

Motion made by Councilor Vandal to adopt a proclamation naming July 24, 2018 T.J. Oshie Day. Motion seconded by Councilor Thompson and carried unanimously

Potential Sale/Lease of City Property

Council continued discussion about the sale/lease of the old fire hall. City Attorney Steve Anderson stated that the potential purchaser of the building agreed with all proposals discussed previous. He felt that he would have an agreement written by next week and the process could continue to move forward.

No Action Taken.

Special Event Request

Motion made by Councilor Parker to approve the Special Event Application for the Love Warroad Event on August 18, 2018 as presented. Motion seconded by Councilor Vandal and carried unanimously

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 23, 2018.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:03 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff