

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**September 24, 2018**

**PUBLIC HEARING on the Vacation of a portion of River Street East Adjacent to Block 3, Moody's Addition, City of Warroad pursuant to MN Statute 412.851.**

Acting Mayor Dick Soderberg called the Public Hearing to order at 5:15p.m.on September 24, 2018.

There were no citizens present with concerns.

**Councilor Parker moved to adjourn the Public Hearing.** The motion was seconded by Councilor Vandal and carried unanimously. The Hearing adjourned at 5:16 p.m

**CALL TO ORDER:**

Acting Mayor Dick Soderberg called the Regular Meeting of the Warroad City Council to order at 5:17p.m.on September 24, 2018.

**Those Present:** Councilors Dick Soderberg, Kevin Thompson, Jeff Parker and Michele Vandal.

**Absent:** Mayor Bob Marvin

**Also Present:** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Damian McMillin – WFD, Joy Bukowiec - WRU, Matt Rachuy – Airport, Brian Schaible – Building Official, Tom Goldsmith – Resident, and Glenda Phillipe – Roseau County.

**APPROVE AGENDA:**

**Councilor Parker moved to approve the meeting agenda with the addition of 7c – Harbor Issue, and 7d – Townhomes Easement.** The motion was seconded by Councilor Vandal and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of September 10, 2018 Council Minutes**

**Motion made by Councilor Thompson to approve the September 10, 2018 regular Council Minutes as written.** The motion was seconded by Councilor Vandal and carried unanimously.

**Two Council Members to Review October 9<sup>th</sup> Bills**

Councilor Parker and Councilor Soderberg agreed to review the bills prior to the October 9, 2018 meeting.

**Approval of Checks/NMPA Payment**

**Motion made by Councilor Vandal to approve the September 2018 checks and NMPA Payment totaling \$181,920.97(E1990-1998 = \$26,360.59, AP #45204-45259 = \$112,953.72, PR #7461-7472 = \$5,867.59, and PR E-#509111 = \$36,739.07).** Motion seconded by Councilor Thompson and carried unanimously.

**PUBLIC SAFETY**

**AMB – PSC Recommendation for purchase**

**Motion made by Councilor Parker to authorize the purchase of a maintenance agreement and extensions for ambulance cots using the Marvin Yellow Rose 5K donation.** Motion seconded by Councilor Vandal and carried unanimously.

**FD – PSC Recommendation for Authorization to submit grant**

**Motion made by Councilor Thompson to submit a grant for a washer and dryer for turnout gear.** Motion seconded by Councilor Vandal and carried unanimously.

**AMB - Authorization to send delinquent accts to collection/revenue Recapture**

*Motion made by Councilor Thompson to send four delinquent ambulance accounts totaling \$737.52 to collection and revenue recapture. Motion seconded by Councilor Vandal and carried unanimously.*

**AIRPORT****Airport Commission Minutes for September 3, 2018**

*Final payment for the fence project has been received. No Action Taken.*

**Commission Recommendation to purchase gate**

Airport manager Matt Rachuy asked council for authorization to install a gate at the airport entrance to deter wildlife from access. It would be an automatic gate and would only be closed when the airport is not manned. The cost would be approximately \$17,500 for the gate and another \$3,000 for the electrical.

*Motion made by Councilor Parker to authorize the purchase of a gate to be installed at the entrance to the airport. Motion seconded by Councilor Vandal and carried unanimously.*

**UTILITY DEPARTMENT**

*None at this time.*

**DISCUSSION AND ACTION OF VACATION REQUEST (from public hearing)**

Council discussed the vacation of River St NE adjacent to Block 3, Moody's Addition as per the Public Hearing. Some discussion related to the LOW Brewery plans took place.

*Motion made by Councilor Parker to vacate the portion of River St as discussed. Motion seconded by Councilor Vandal and carried unanimously.*

**OTHER BUSINESS:****Approval of 2019 Liquor License Renewals:**

Nine businesses have completed all the documentation and paid all fees to renew their licenses the same as last year: The American Legion, Daisy Garden, Doug's Supermarket, Shopko, Holiday Station, Izzy's Lounge, Main Street Bar and Grill, The Phoenix, and Nomad Tavern. City staff has verified they have all paid their property taxes.

*Motion made by Councilor Vandal to approve the liquor license renewals as listed. Motion seconded by Councilor Parker and carried unanimously.*

**Request for approval of Resolution 2018-07-LIQ**

From time to time, the legislature hears arguments for the sale of strong beer, spirits and wine in grocery stores. This could be a detriment to the municipal liquor stores ability to contribute to the local taxes as an enterprise fund transfer. Council was asked to adopt a resolution opposing the change.

*Motion made by Councilor Vandal to adopt Resolution 2018-07 – A resolution opposing the sale of strong beer, spirits and wine in grocery and convenience stores. Motion seconded by Councilor Thompson and carried unanimously.*

**Harbor Issue**

Council reviewed a proposal from HDR Engineering to continue with the permit process for the development of the harbor in the campground. City Administrator Kathy Lovelace asked for council authorization to continue with a draft permit application for DNR review and comment. The cost would be less than \$10,000.

***Motion made by Councilor Parker to authorize to proceed as discussed.*** Motion seconded by Councilor Thompson and carried unanimously.

**Townhome Easement**

The Warroad Townhome owners are refinancing to make renovations. The old gas easement through the property was never released by the city. Council was asked to authorize a quit claim deed to release the easement.

***Motion made by Councilor Thompson to authorize a quit claim deed to release any easement rights located on the townhome property as discussed.*** Motion seconded by Councilor Vandal and carried unanimously.

**ADJOURNMENT:**

There, being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of September 24, 2018.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:05 p.m.

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Acting Mayor Dick Soderberg

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*