

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

October 22, 2018

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 5:15 pm on October 22, 2018.

Those Present: Mayor Bob Marvin, Councilors Dick Soderberg, Kevin Thompson, Jeff Parker and Michele Vandal.

Absent:

Also Present: City Administrator Kathy Lovelace, City Staff – Sarah Hardwick, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Wade Steinbring – WPD, and Glenda Phillipe – Roseau County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as written. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of October 9, 2018 Council Minutes

Motion made by Councilor Parker to approve the October 9, 2018 regular Council Minutes as written. The motion was seconded by Councilor Soderberg and carried unanimously.

Two Council Members to Review November 13th Bills

Councilor Thompson and Councilor Parker agreed to review the bills prior to the November 13, 2018 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the October 2018 checks and NMPA Payment totaling \$751,651.28 (E2010-2017 = \$27,861.55, AP #45340-45392 = \$670,465.85, PR #7490-7515 = \$16,737.48, and PR E-#509170 = \$36,586.40). Motion seconded by Councilor Parker and carried unanimously.

PUBLIC SAFETY

PD – Authorization to Hire Part-Time Officer

Chief Steinbring reported he received 7-8 applications for the position. He interviewed 2 applicants and chose M. Wilmer pending successful completion of all necessary testing and background investigation.

Motion made by Councilor Thompson to hire M. Wilmer as a part-time officer pending the successful completion of necessary testing and background procedures. Motion seconded by Councilor Vandal and carried unanimously.

AMB – Authorization to send delinquent accounts to collection/revenue recapture

Motion made by Councilor Vandal to send delinquent account to collection. Motion seconded by Councilor Soderberg and carried unanimously.

AMB - Authorization to submit AFG Grant

EMS Manager Bukowiec requested permission to apply for AFG Grant for 15 Armer radios and 2 laryngoscopes. The total would be \$35,975. If awarded the 5% cost share amount would be \$1799 and come out of the radio budget.

Motion made by Councilor Parker to submit AFG Grant. Motion seconded by Councilor Vandal and carried unanimously.

AIRPORT

None at this time.

UTILITY DEPARTMENT

Utility Superintendent Trosan gave a brief update on the street project. The project is behind schedule due to weather.

OTHER BUSINESS:

2019 Request from Coast Guard Aux

Lovelace stated she received a request from the Coast Guard asking if they could have a camper in the campground for \$50/week after the 4th of July when the campground is not full. They will only be using the camper on Fridays and Saturdays. Council discussed putting the camper in different locations. Lovelace stated she would talk to Campground Manager Jeff Ploof about where the options would be.

Tabled

Closed Session to Discuss Pending Litigation *(pursuant to State Statute 13D.05 Subd. 3(b))*

Motion made by Councilor Vandal to close the regular council meeting for attorney client privilege with regard to pending litigation concerning the transfer of utility service territory. Motion was seconded by Councilor Parker and carried unanimously.

Motion by Councilor Vandal to end the closed meeting and resume the regular council meeting. Motion was seconded by Thompson and carried unanimously.

Motion by Councilor Vandal to authorize the City Attorney to send a letter requesting payment as stated in the 09-24-2014 letter to Red Lake Band of Chippewa Indians, and if no resolution within 30-days to file a law suit to collect the money owed. The motion was seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of October 22, 2018.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:18 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Sarah Hardwick, city staff