

**MINUTES OF THE SPECIAL MEETING
OF THE WARROAD CITY COUNCIL**

December 19, 2018

CALL TO ORDER:

Mayor Marvin called the Special Meeting of the Warroad City Council to order at 12:00 Noon on June 4, 2018.

Those Present: Councilors Michele Vandal, Dick Soderberg and Kevin Thompson.

Absent: Jeff Parker.

Also Present: City Administrator Kathy Lovelace.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL / ADMINISTRATIVE ISSUES:

Approval of December 10, 2018 Regular Council Minutes

A copy of the minutes were not available for review, therefore.. ***Motion by Councilor Thompson to table until the January 14th meeting.*** Motion seconded by Councilor Vandal and carried unanimously.

Approval of Checks for yearend.

Motion made by Councilor Soderberg to approve the checks totaling \$11,994.04 (AP #45628-45645 = \$11,694.04, EOM E #2062 = 300.00). Motion seconded by Councilor Vandal and carried unanimously.

Approval of 2019 Tobacco Licenses.

Motion made by Councilor Thompson to approve the 2019 Tobacco Licenses as presented. Motion seconded by Councilor Vandal and carried unanimously.

RESOLUTION TO ACCEPT DONATION

Motion by Councilor Thompson to approve Resolution #2018-09 accepting the anonymous donation. Motion seconded by Councilor Vandal and unanimously approved.

Motion by Councilor Vandal to create a new special park fund for these proceeds. Motion seconded by Councilor Soderberg and unanimously approved.

RESOLUTION TO DESIGNATE POLING PLACE

Motion by Councilor Vandal to approve Resolution #2018-08 designating the Warroad City Office building as the official polling place for the City of Warroad. Motion seconded by Councilor Thompson and carried unanimously.

UPDATE ON LOW BREWERY LOAN

Lovelace gave a summary of what has transpired over the past few weeks. As it turns out, we were not able to secure a title company to run the loan through as originally decided. After speaking with the City Attorney, Lovelace made the recommendation that the loan be administered through the City Office. Safeguards will be put in place with the requirement of a Sworn Construction Statement requirement as well as the requirement of Mechanic's Lien Waivers.

Motion by Councilor Thompson to rescind the earlier motion requiring the loan to be run through a title company. Motion seconded by Councilor Vandal and carried unanimously.

Motion by Councilor Thompson to authorize the loan to run through the City Office with the City Administration to oversee the disbursement of loan funds. Motion seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Special Meeting of the Warroad City Council.*** The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 12:40 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Kathy Lovelace, City Administrator