

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

February 11, 2019

CALL TO ORDER:

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on February 11, 2019.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Tom Goldsmith, and Michele Vandal.

Absent: Mayor Bob Marvin

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney Steve Anderson, Dan Trosen – Utility Superintendent, Jammie Bender and Damian McMillin – WFD, Matt Rachuy – Airport, Jeff Hellquist – NMMC, and John Horner – Roseau County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the addition of 5d- Request for Purchase and 6c- Mosquito Spray. The motion was seconded by Councilor Soderberg and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of January 28, 2019 Council Minutes

Motion made by Councilor Soderberg to approve the January 28, 2019 regular Council Minutes as written. The motion was seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review February 25th Bills

Councilor Goldsmith and Councilor Vandal agreed to review the bills prior to the February 25, 2019 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the February 2019 checks totaling \$1,421,948.49 (E2093-2103 = \$35,495.61, NMPA #20190131 = \$361,865.42, Sales Tax #01312019 = \$28,862.00, AP #45781-45853 = \$950,574.12, PR #7670-7681 = \$6,859.89, and PR E-#509408 = \$38,291.45). Motion seconded by Councilor Soderberg and carried unanimously.

January Revenue/Expense Summary

Information only. No action taken.

PUBLIC SAFETY

FD – Training Request

Fire Chief Jammie Bender asked for authorization to send four fire fighters to Moorhead for training on March 9-10, 2019. A majority of the cost would be reimbursed by M-State.

Motion made Councilor Vandal to approve the fire department training as presented. Motion seconded by Councilor Goldsmith and carried unanimously.

AIRPORT

Airport Commission Minutes for February, 2019

Fuel sales are expected to stay level for 2019, but sales should still be over the break-even threshold. No Action Taken.

AC Recommendation for engineering services

As required, the engineering services for the airport are reviewed and advertised every five years. KLJ Engineering is the recommendation for services by the Airport Commission.

Motion made by Councilor Goldsmith to approve Engineering services from KLJ Engineering. Motion seconded by Councilor Vandal and carried unanimously

UTILITY DEPARTMENT**Utility Commission Minutes for February 4, 2019**

Information only. No Action Taken.

UC Recommendation for Authorization to sign Certificate of Substantial Completion

Motion made by Councilor Vandal to sign the Certificate of Substantial Completion for a portion of the 2018 Street Project including Moody, Virginia, Steenerson and the alley behind Main Ave. as presented. Motion seconded by Councilor Soderberg and carried unanimously.

UC Recommendation for Authorization to submit Heated Storage Building for bids

Utility Superintendent Dan Trosen asked council for authorization to proceed with filing plans and specs, advertising and setting a bid date of March 4, 2019 for the heated storage building. This does not authorize the project to proceed past this point without further council action.

Motion made by Councilor Vandal to authorize advertisement for bids for the heated storage building as discussed. Motion seconded by Councilor Goldsmith and carried unanimously.

Request for Purchase

Utility Superintendent Dan Trosen asked council for authorization to purchase a snow pusher at a cost of \$5,600. It is a blade that attaches to the pay loader bucket. This will speed up the process of snow removal.

Motion made by Councilor Vandal to authorize the purchase of a snow pusher to assist in snow removal. Motion seconded by Councilor Goldsmith and carried unanimously

OTHER BUSINESS:**Application for Exempt Gambling Permit – Knights of Columbus/ March 24th**

Motion made by Councilor Vandal to approve the Exempt Gambling Permit Application from Knights of Columbus for bingo to be held April 13, 2019. Motion seconded by Councilor Soderberg and carried unanimously.

Request for Direction for Planning Meeting

City Administrator Lovelace asked council how to proceed with planning the area on the west side of town.

It was council consensus to include the planning commission in meetings with engineers for planning the unplatted area on the West side of town.

Mosquito Control

Jeff Hellquist provided his proposal to the City for summer mosquito spraying. Under his current proposal, the cost of spraying would not change over last year.

Motion made by Councilor Vandal to accept the 2019 Mosquito Spraying proposal as presented with Northern Minnesota Mosquito Control. Motion seconded by Councilor Soderberg and carried unanimously.

ADJOURNMENT:

There, being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of February 11, 2019.*** The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:35 p.m.

Acting Mayor Kevin Thompson

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff