

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**February 25, 2019**

**CALL TO ORDER:**

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on February 25, 2019.

***Those Present:*** Councilors Dick Soderberg, Kevin Thompson, and Michele Vandal.

***Absent:*** Mayor Marvin and Councilor Goldsmith

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Wade Steinbring – WPD, Dan Trosen – Utility Superintendent, and Damian McMillin – WFD.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Soderberg and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of February 11, 2019 Council Minutes**

***Motion made by Councilor Soderberg to approve the February 11, 2019 regular Council Minutes as written.*** The motion was seconded by Councilor Vandal and carried unanimously.

**Two Council Members to Review March 11<sup>th</sup> Bills**

Councilor Soderberg and Councilor Thompson agreed to review the bills prior to the March 11, 2019 meeting.

**Approval of Checks**

***Motion made by Councilor Vandal to approve the February 2019 checks totaling \$437,185.51 (E2104-2110 = \$25,936.13, AP #45854-45901 = \$368,932.36, PR #7682-7687 = \$5,516.29, and PR E-#509437 = \$36,800.73).*** Motion seconded by Councilor Thompson and carried unanimously.

**Liquor Store 2019 Budget Adjustment**

City Administrator Lovelace stated that there was an error in the 2019 liquor store budget. There should have been an adjustment for a pay increase for the part-time employees. She stated that the change would not affect the taxes since it is an enterprise fund.

***Motion made by Councilor Vandal to approve the discussed 2019 adjustments to the liquor store budget.*** Motion seconded by Councilor Soderberg and carried unanimously.

**PUBLIC SAFETY**

**FD – Authorization to purchase turnout gear/ PSC Recommendation**

Damian McMillin of the fire department presented council with a recommendation from the Public Safety Commission to purchase turnout gear to replace four. This is part of the annual rotation for replacing gear.

***Motion made by Councilor Soderberg to authorize the purchase of four sets of turnout gear.*** Motion seconded by Councilor Vandal and carried unanimously.

**AIRPORT**

***None at this time.***

**UTILITY DEPARTMENT****Lift Station Project**

Utility Superintendent Dan Trosen asked council to approve the plans and specs for the lift station project and authorize to advertise for bids with a bid opening set for March 20, 2019. The estimated cost of the project is \$525,000.

*Motion made by Councilor Vandal to approve plans and specs and authorize to advertise for bids for the Lift Station Project.* Motion seconded by Councilor Soderberg and carried unanimously.

**OTHER BUSINESS:****Special Event Request/ Special Olympics Polar Plunge – March 16<sup>th</sup>**

*Motion made by Councilor Vandal to approve the Special Event Application for the Special Olympics Polar Plunge on March 16, 2018.* Motion seconded by Councilor Soderberg and carried unanimously.

**Approval for Heni Lindberg to serve as Warroad Rep. on the NWRL Board**

*Motion made by Councilor Soderberg to approve Heni Lindberg to represent Warroad on the Northwest Regional Library (NWRL) Board.* Motion seconded by Councilor Vandal and carried unanimously.

**ADJOURNMENT:**

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of February 25, 2019.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:25 p.m.

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Acting Mayor Kevin Thompson

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*