

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

March 11, 2019

CALL TO ORDER:

Acting Mayor Kevin Thompson called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on March 11, 2019.

Those Present: Councilors Dick Soderberg, Councilor Goldsmith, Kevin Thompson, and Michele Vandal.

Absent: Mayor Marvin

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Wade Steinbring – WPD, Dan Trosen – Utility Superintendent, Matt Rachuy – Airport, Joy Bukowiec – WRU, and John Horner – Roseau County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the addition of 3c- Amb – Accounts to collection/revenue recapture and the deletion of 5d- 2019 electric rates. The motion was seconded by Councilor Soderberg and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of February 25, 2019 Council Minutes

Motion made by Councilor Vandal to approve the February 25, 2019 regular Council Minutes as written. The motion was seconded by Councilor Goldsmith and carried unanimously.

Two Council Members to Review March 25th Bills

Councilor Soderberg and Councilor Vandal agreed to review the bills prior to the March 25, 2019 meeting.

Approval of Checks/NMPA Payment

Motion made by Councilor Soderberg to approve the March 2019 checks totaling \$662,648.91 (E2111-2122 = \$35,623.61, NMPA #20190228 = \$332,903.67, Sales Tax #02282019 = \$26,786.00, AP #45902-45961 = \$222,434.95, PR #7688-7699 = \$6,477.68, and PR E-#509467 = \$38,423.00). Motion seconded by Councilor Thompson and carried unanimously.

February Revenue/Expense Summary

Information only. No action taken.

Review and approve Ordinance to Adjust the Corporate Limits

City Administrator Kathy Lovelace asked council to adopt an ordinance to adjust the Corporate Limits to include the property on the northwest side of town that was purchased in the last few years.

Motion made by Councilor Vandal to adopt an Ordinance adjusting the Corporate City Limits as presented.

Motion seconded by Councilor Soderberg and carried unanimously.

PUBLIC SAFETY

Ambulance – Account to Collection

Motion made by Councilor Vandal to send delinquent ambulance account totaling \$820.00 to collection.

Motion seconded by Councilor Goldsmith and carried unanimously.

FD - Authorization to send unpaid accounts to Township for payment

Motion made by Councilor Goldsmith authorizing to send one unpaid fire call to Township for collection. Motion seconded by Councilor Vandal and carried unanimously.

Ambulance – Accounts to Collection/Revenue Recapture

Motion made by Councilor Goldsmith to send delinquent ambulance accounts totaling \$7,184.04 to collection and revenue recapture. Motion seconded by Councilor Vandal and carried unanimously.

AIRPORT**Minutes of the 03/04/2019 Airport Commission Meeting**

No Action Taken.

UTILITY DEPARTMENT**Utility Commission Minutes for March 4, 2019**

Information only. No Action Taken.

Authorization to sign Engineering agreement for outdoor pool work

Utility Superintendent Dan Trosen asked council for authorization to sign the engineering agreement for the outdoor pool work revue. This was discussed previously.

Motion made by Councilor Vandal to authorize to sign the engineering agreement for pool work revue. Motion seconded by Councilor Soderberg and carried unanimously.

Authorization to send delinquent Utility Account to Collection

Motion made by Councilor Soderberg authorizing to send delinquent utility account to collection as presented. Motion seconded by Councilor Goldsmith and carried unanimously.

2019 Earth Day Activities

City Superintendent Dan Trosen notified council of the annual Earth Day clean-up during the week of April 22, 2019. There will be some cost to the city for hauling appliances and such to the landfill.

No Action Taken.

OTHER BUSINESS:**Special Event Request/ St Patrick's Day 5K - Chamber – March 16th**

Motion made by Councilor Vandal to approve the Special Event Application for the St Patrick's Day 5K on March 16, 2018. Motion seconded by Councilor Soderberg and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 11, 2019.* The motion was seconded by Councilor Goldsmith and carried unanimously. The meeting adjourned at 5:37 p.m.

Acting Mayor Kevin Thompson

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff