

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

March 25, 2019

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on March 25, 2019.

Those Present: Councilors Dick Soderberg, Tom Goldsmith, Kevin Thompson, and Michele Vandal.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, Wade Steinbring – WPD, Dan Trosen – Utility Superintendent, and Tracee Bruggeman – Brady Martz.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Soderberg and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of March 11, 2019 Council Minutes

Motion made by Councilor Goldsmith to approve the March 11, 2019 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Two Council Members to Review April 8th Bills

Councilor Thompson and Councilor Vandal agreed to review the bills prior to the April 8, 2019 meeting.

Approval of Checks

Motion made by Councilor Vandal to approve the March 2019 checks totaling \$276,384.27 (E2123-2129 = \$26,332.77, AP #45962-46013 = \$205,370.00, PR #7700-7705 = \$6,206.00, and PR E-#509497 = \$38,475.50). Motion seconded by Councilor Soderberg and carried unanimously.

2018 Audit Presentation – Brady Martz

Tracee Bruggeman from Brady Martz presented the Financial Statements as of December 31, 2018 and the Independent Auditor’s Report. In summary Tracee stated that the City of Warroad is in a strong financial position. Reserves are healthy and debt is down from the previous year with no new debt.

No Action Taken.

PUBLIC SAFETY

Authorization to purchase shades for training room

City Administrator Kathy Lovelace asked council for authorization to purchase new shades for the public safety facility training room. She would not proceed until the DNR agreed to split the cost.

Motion made by Councilor Vandal to purchase shades for the PSF training room pending DNR approval for cost split.

Motion seconded by Councilor Goldsmith and carried unanimously.

LIQUOR STORE

Training Request

Motion made by Councilor Thompson to authorize Shelli Spina and Nathan Hoy to attend the Minnesota Municipal Beverage Association Annual Conference as presented. Motion seconded by Councilor Goldsmith and carried unanimously.

AIRPORT

None at this time.

UTILITY DEPARTMENT**Review and Approval of bid for Maintenance Facility**

Utility Superintendent Dan Trosen presented council with the tabulations from the bid opening for the new maintenance facility project. He asked for acceptance of the low bid from Rod Wulff Construction Inc. in the amount of \$705,528.

Motion made by Councilor Vandal to accept the low bid from Rod Wulff Construction Inc. for the construction of the new maintenance facility. Motion seconded by Councilor Soderberg and carried unanimously.

OTHER BUSINESS:**Authorization to sign Consent for Changes to Wireless Modifications**

City Administrator Kathy Lovelace presented council with a consent for changes form from AT&T for work to be performed on their antennas on the water tower. AT&T has followed the required procedures and is asking for a signature on the form.

Motion made by Councilor Soderberg to authorize to sign the consent for changes to wireless modifications. Motion seconded by Councilor Vandal and carried unanimously.

Special Event Request/ Love Warroad Event/ August 17, 2019 (point)

Motion made by Councilor Thompson to approve the Special Event Application for the Love Warroad Event at the point on August 17, 2019. Motion seconded by Councilor Vandal and carried unanimously.

Special Event Request/ Love Warroad Event/ August 17, 2019 (Vet Memorial)

Motion made by Councilor Thompson to approve the Special Event Application for the Love Warroad Event on August 17, 2019 behind the Veteran's Memorial. Motion seconded by Councilor Vandal and carried unanimously.

Special Event Request/ Cornhole Tournament/ Nomad Tavern – 05/27/19

Motion made by Councilor Vandal to approve the Special Event Application Nomad Tavern's Cornhole Tournament on May 27, 2019 as presented. Motion seconded by Councilor Goldsmith and carried unanimously.

Authorization to purchase decorations

City Administrator Kathy Lovelace stated that the holiday decorations are old and some are falling apart. It has been a long while since the city last purchased any decorations and she asked for authorization to purchase enough new ones this year for the downtown area.

Motion made by Councilor Vandal to purchase new holiday decorations for the downtown area. Motion seconded by Councilor Soderberg and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of March 25, 2019.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:57 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff