

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

April 22, 2019

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on April 22, 2019.

Those Present: Councilors Dick Soderberg, Kevin Thompson, and Michele Vandal.

Absent: Councilor Tom Goldsmith

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, Wade Steinbring – WPD, Dan Trosen – Utility Superintendent, Jamie Bender – WFD, Brian Schaible – Warroad Building Official, John Horner – Roseau County, Brenda Bauman – the Hub, Jason Murray – David Drown Associates, Jeff and Melissa Jaspersen – JLJ Management LLC, and Drew Parsley, Carmen Parsley, John Waibel and Norvel Parsley - WHD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of April 8, 2019 Council Minutes

Motion made by Councilor Soderberg to approve the April 8, 2019 regular Council Minutes as written. The motion was seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review May 13th Bills

Councilor Thompson and Councilor Vandal agreed to review the bills prior to the May 13, 2019 meeting.

Approval of Checks

Motion made by Councilor Soderberg to approve the April 2019 checks totaling \$389,353.35 (E2141-2148 = \$30,645.31, AP #46091-46143 = \$305,137.31, PR #7718-7738 = \$17,416.44, and PR E-#509557 = \$36,154.29). Motion seconded by Councilor Thompson and carried unanimously.

Review and consideration of official newspaper

May 7, 2019 will be the last published date for the Warroad Pioneer, the city's official paper. Price quotes from the Northern Light Region and the Roseau Times Region were given to the council for review.

Motion made by Councilor Soderberg to name the Roseau Times Region the official newspaper for the City.

Motion seconded by Councilor Thompson and carried unanimously.

PUBLIC SAFETY

Authorization to purchase equipment - FD

Fire Chief Jamie Bender asked council for authorization to apply for a matching grant through the DNR to help with the purchase of turnout gear next year.

Motion made by Councilor Thompson to authorize the submission of a matching grant through the DNR to help with the purchase of turnout gear for next year. Motion seconded by Councilor Vandal and carried unanimously.

Authorization to purchase equipment - AMB

EMS manager Joy Bukowiec asked council for authorization to purchase a 'liquid spring' system for the 2013 ambulance. There have been issues with the 'air-ride' system that is currently on the vehicle. The ambulance is going in for some warranty work and if this is done at the same time, the cost of removing the box would be saved.

Motion made by Councilor Vandal to authorize the purchase of a 'liquid spring' system for the 2013 ambulance. Motion seconded by Councilor Soderberg and carried unanimously.

AIRPORT

None at this time.

UTILITY DEPARTMENT

None at this time.

PORT AUTHORITY RECOMMENDATION TO CREATE AN ECONOMIC DEVELOPMENT TIF

Jason Murray of David Drown Associates explained the process of creating a new TIF. The recommendation from the Port Authority was to create a tourism TIF that would pertain to part of the old school property for the development of a new hotel. The Port Authority also approved a business subsidy loan for the venture pending a favorable public hearing.

Jeff Jaspersen of JLJ Management LLC presented the concept for the new hotel and Drew Parsley, one of the investors, also spoke.

Motion made by Councilor Vandal to adopt Resolution No. 2019-04 calling for a public hearing for the establishment of a Tax Increment Financing District and Resolution No. 2019-06 for the consideration of a business subsidy loan. Motion seconded by Councilor Thompson and carried unanimously.

OTHER BUSINESS:**Application for Exempt Permit – Raffle – WFD Relief Assoc/ Open Houseo**

Motion made by Councilor Vandal to approve the Lawful Gambling Permit for the WFD Relief Association for a raffle to be held during their open house on June 8, 2019. Motion seconded by Councilor Soderberg and carried unanimously.

Special Event Application – Yellow Rose Run/August 10th

Motion made by Councilor Thompson to approve the Special Event Request for the Yellow Rose Run on August 10, 2019 as presented. Motion seconded by Councilor Vandal and carried unanimously.

ADMINISTRATOR'S COMMENTS:

None at this time.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 22, 2019.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:00 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff