

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

May 28, 2019

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on May 28, 2019.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Tom Goldsmith and Michele Vandal.

Absent: None

Also Present: City Staff – Amy Friesner, Wade Steinbring – WPD, Dan Trosen – Utility Superintendent, Jamie Bender, Steve LaDuke, and John Larson – WFD Relief Association, John Horner – Roseau County, Glenda Phillipe – Park Board

APPROVE AGENDA:

Councilor Soderberg moved to approve the meeting agenda as presented. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of May 13, 2019 Council Minutes

Motion made by Councilor Vandal to approve the May 13, 2019 regular Council Minutes as written. The motion was seconded by Councilor Goldsmith and carried unanimously.

Two Council Members to Review June 10th Bills

Councilor Thompson and Councilor Goldsmith agreed to review the bills prior to the June 10, 2019 meeting.

Approval of Checks

Motion made by Councilor Vandal to approve the May 2019 checks totaling \$229,559.67 (E2167-2177 = \$27,131.78, AP #46234-46280 = \$159,231.78, PR #7765-7782 = \$7,922.93, and PR E-#509647 = \$35,273.18). Motion seconded by Councilor Soderberg and carried unanimously.

Approval of invoice for new park signage

An invoice for new signage to be installed at the new community park was presented for approval. The signs should be installed before the dedication ceremony scheduled for July 3.

Motion made by Councilor Vandal to approve the invoice for new park signage as presented. Motion seconded by Councilor Goldsmith and carried unanimously.

PUBLIC SAFETY

FD – Request to increase annual retirement guarantee amount

John Larson, representing the Fire Relief Association, stated that the Relief Association voted to increase the fire fighter annual retirement to \$1750. At present, there is plenty of money in the account to cover anticipated costs but he asked council to change their current guarantee rate of \$1000 to match the association's amount.

Motion made by Councilor Thompson to recognize that the Fire Relief Association increased the annual retirement to \$1750 and that the City will increase its guarantee to \$1200. Motion seconded by Councilor Goldsmith and carried unanimously.

FD – Authorization to send delinquent Accounts to Collection

Motion made by Councilor Vandal to send delinquent fire calls to collection as presented. Motion seconded by Councilor Thompson and carried unanimously.

Ambulance – Authorization to send delinquent Accounts to Collection

Motion made by Councilor Vandal to send delinquent ambulance accounts to collection. Motion seconded by Councilor Soderberg and carried unanimously.

AIRPORT

None at this time.

UTILITY DEPARTMENT

Approval of MMUA Appointments

Council was asked to Name Utility Superintendent Dan Trosen and Kevin Hanson as delegate representative and alternate respectively to MMUA.

Motion made by Councilor Thompson naming Utility Superintendent Dan Trosen and Kevin Hanson as delegate representative and alternate respectively to MMUA. Motion was seconded by Councilor Vandal and carried unanimously.

PARK BOARD

Recommendation to Demolish and rebuild the Lookout Tower at the Point

The lookout tower at the point was damaged during the tornado years ago. It has reached its limits for repair and the park board is recommending a demolition and rebuild. Estimates have been received. A grant has been applied for to assist with the costs. It is the hope that the project can be completed by July 4.

Motion made by Councilor Thompson to authorize the submission of a grant application to help with the cost of demolition and authorize the demolition and rebuild of the lookout tower at the Point. Motion was seconded by Councilor Goldsmith and carried unanimously.

OTHER BUSINESS:

Special Event Application – Chamber – 8th Annual Wine Walk/ 06-15-19

Motion made by Councilor Soderberg to approve the Special Event Request for the 8th Annual Wine Walk on June 15, 2019 as presented. Motion seconded by Councilor Goldsmith and carried unanimously.

Special Event Application – Chamber – 4th of July Events/ 07-03,4,5-19

Motion made by Councilor Thompson to approve the Special Event Request for the Chamber 4th of July Events as presented. Motion seconded by Councilor Vandal and carried unanimously.

Special Event Application – Main St Bar & Grill – Street Dance/ 07/03/19 (Wed)

Motion made by Councilor Goldsmith to approve the Special Event Request for Main St Bar & Grill Street Dance on July 3, 2019. Motion seconded by Councilor Vandal and carried unanimously.

Application for Exempt Permit – KofC – Bingo/ 07-04-19

Motion made by Councilor Vandal to approve the Lawful Gambling Permit for the Knights of Columbus Bingo on July 4, 2019. Motion seconded by Councilor Goldsmith and carried unanimously.

Approval to submit grant application – Softball Infield Fencing

The infield fencing on all four softball fields need replacing. It is the original fencing. Council is being asked to authorize the submission of a grant application for \$20,000 to help with the cost.

Motion was made by Councilor Vandal authorize the submission of a grant application to assist in the cost of infield fence replacement at the softball fields. Motion seconded by Councilor Thompson and carried unanimously.

Approval to submit grant application – Safe Harbor Project

Council was asked to authorize the submission of a grant application to cover costs for engineering and design fees to develop a plan for the Safe Harbor Project.

Motion made by Councilor Thompson authorizing the submission of a grant application to help with costs for the Safe Harbor Project as presented. Motion seconded by Councilor Goldsmith and carried unanimously.

Approval to submit grant application – Downtown Beautification

Motion made by Councilor Thompson authorizing the submission of a grant application for downtown beautification to include benches, flower pots and flowers. Motion seconded by Councilor Vandal and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 28, 2019.* The motion was seconded by Councilor Goldsmith and carried unanimously. The meeting adjourned at 6:05 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff