

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**June 10, 2019**

**CALL TO ORDER:**

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on June 10, 2019.

***Those Present:*** Councilors Dick Soderberg, Kevin Thompson, Tom Goldsmith and Michele Vandal.

***Absent:*** None

***Also Present:*** City Administrator Kathy Lovelace, City Staff – Amy Friesner, Wade Steinbring – WPD, Dan Trosen – Utility Superintendent, Matt Rachuy - Airport, John Horner – Roseau County, Glenda Phillipe – Park Board, Jason Murray – David Drown Associates, and Brian Schaible, Brenda Baumann, and Brian Erickson – Public Hearing attendants.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Soderberg and carried unanimously.

**PUBLIC HEARING:**

The public hearing opened at 5:15pm to receive input on

- 1) The creation of Municipal Development District No. 2/ The creation of Tax Increment Financing District No. 2 and the Adoption of the Tax Increment Financing Plan Relating Thereto.
- 2) Discuss Proposed Business Subsidy to WHD, LLC.

Jason Murray of David Drown Associates was on hand to answer any questions concerning the proposed action. The creation of the tax increment district would only include the proposed hotel property once the parcel has been platted. The subsidy loan would be up to \$250,000 with defined parameters.

There, being no further discussion, ***Councilor Vandal moved to adjourn the Public Hearing.*** The motion was seconded by Councilor Thompson and carried unanimously. The public hearing adjourned and the regular meeting resumed at 5:23 p.m.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 28, 2019 Council Minutes**

***Motion made by Councilor Vandal to approve the May 28, 2019 regular Council Minutes as written.*** The motion was seconded by Councilor Soderberg and carried unanimously.

**Two Council Members to Review June 24<sup>th</sup> Bills**

Mayor Marvin and Councilor Soderberg agreed to review the bills prior to the June 24, 2019 meeting.

**Approval of Checks**

***Motion made by Councilor Thompson to approve the June 2019 checks totaling \$676,729.98 (E2178-2189 = \$41,266.61, NMPA #20190531 = \$319,637.82, Sale Tax #05312019 = \$29,442.00, AP #46281-46355 = \$236,472.91, PR #7783-7806 = \$12,776.27, and PR E-#509677 = \$37,134.37).*** Motion seconded by Councilor Goldsmith and carried unanimously.

**May Revenue/Expense Summary**

***Information only. No action taken.***

**Discussion/Action on Creation of New TIF**

Council was asked if they had any other questions regarding the topics discussed at the Public Hearing. They were then asked to adopt two resolutions addressing those.

***Motion made by Councilor Vandal to adopt Resolution #2019-08 to create a new TIF District as presented.***  
Motion seconded by Councilor Goldsmith and carried unanimously.

***Motion made by Councilor Vandal to adopt Resolution #2019-09 to approve a business subsidy to Warroad Hotel Development, LLC as presented.*** Motion seconded by Councilor Soderberg and carried unanimously.

**PUBLIC SAFETY**

**Ambulance – Authorization to send delinquent Accounts to Collection**

***Motion made by Councilor Vandal to send delinquent ambulance accounts to collection as presented.*** Motion seconded by Councilor Goldsmith and carried unanimously.

**AMB – Summary of Collections to date**

*FYI – No Action Taken*

**AIRPORT**

**Minutes of the 06/03/2019 Airport Commission Meeting**

*No Action Taken.*

**UTILITY DEPARTMENT**

**Utility Commission Minutes for June 4, 2019**

*Information only. No Action Taken.*

**Authorization to send delinquent Utility Accounts to Collection**

***Motion made by Councilor Vandal authorizing to send delinquent utility accounts to collection as presented.***  
Motion seconded by Councilor Goldsmith and carried unanimously.

**Resolution 2019-07 Appointing a MESERB Representative**

Council was asked to name Utility Superintendent Dan Trosen as the city's MESERB representative. This position will attend meetings concerning the phosphorus issue.

***Motion made by Councilor Vandal to adopt Resolution 2019-07 – Appointing Dan Trosen as MESERB Representative.*** Motion was seconded by Councilor Goldsmith and carried unanimously.

**OTHER BUSINESS:**

None at this time.

**ADJOURNMENT:**

There, being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of June 10, 2019.*** The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:35 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Amy Friesner, city staff*