

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

July 8, 2019

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on July 8, 2019.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Tom Goldsmith and Michele Vandal.

Absent: None

Also Present: City Administrator Kathy Lovelace, City Staff – Amy Friesner, Dan Trosen – Utility Superintendent, Matt Rachuy - Airport, John Horner – Roseau County, and Mark Thiele – Warroad Advocate.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the addition of 5e – MN Energy Request, 6b - Follow-up on Newspaper, and 6c – River Concern. The motion was seconded by Councilor Goldsmith and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of June 24, 2019 Council Minutes

Motion made by Councilor Goldsmith to approve the June 24, 2019 regular Council Minutes as written. The motion was seconded by Councilor Soderberg and carried unanimously.

Two Council Members to Review July 22nd Bills

Councilor Goldsmith and Councilor Soderberg agreed to review the bills prior to the July 22, 2019 meeting.

Approval of Checks

Motion made by Councilor Vandal to approve the July 2019 checks totaling \$660,236.92 (E2199-2210 = \$42,550.15, NMPA #20190630 = \$323,469.22, Sale Tax #06302019 = \$6,150.00, AP #46417-46486 = \$223,070.00, PR #7825-7867 = \$24,938.94, and PR E-#509737 = \$40,058.61). Motion seconded by Councilor Thompson and carried unanimously.

June Revenue/Expense Summary

Information only. No action taken.

Tax Forfeited Property

Council was asked to decide what to do with a tax forfeited property. It was a 50' lot in the northeast part of town. The choices were 1- disapprove of any conveyance or sale, 2- approve a public sale, 3- approve private sale to adjacent landowners, or 4- request for conveyance to the city. On its own, the parcel is not a buildable lot.

Motion made by Councilor Vandal to request the parcel be conveyed to the city. Motion seconded by Councilor Thompson and carried unanimously.

PUBLIC SAFETY

None at this time.

AIRPORT

None at this time.

UTILITY DEPARTMENT

Utility Commission Minutes for July 2, 2019

Information only. No Action Taken.

Authorization to send delinquent Utility Account to Collection

Motion made by Councilor Thompson authorizing to send delinquent utility account to collection as presented.

Motion seconded by Councilor Vandal and carried unanimously.

UC Recommendation for KLJ assistance with FAA permit for Lift Station

The utility commission recommended that the airport engineers, KLJ, help with the permit needed for the new lift station location. They are already familiar with the FAA requirements. It would be at a cost of up to \$15,000.

Motion made by Councilor Thompson to hire KLJ Engineering to assist with the FAA permit for the new lift station location. Motion was seconded by Councilor Goldsmith and carried unanimously.

Resolution 2019-10/ Participation in the Red River Basin Commission/Basin-wide Phosphorus Reduction Planning Effort

Council was asked to adopt a resolution to show the city's desire to work toward a solution to the phosphorus issue in the Red River Basin.

Motion made by Councilor Vandal to adopt Resolution 2019-10 – Participation in the Red River Basin Commission Basin-Wide Phosphorus Reduction Planning Effort. Motion was seconded by Councilor Thompson and carried unanimously.

MN Energy Request

MN Energy is asking the city for permission to place an automatic reader device on one of the towers/ light poles in the NW part of town. There was discussion as to where it could be placed and if there should be a monthly lease charge for use.

It was council consensus to allow City Administrator Kathy Lovelace to work with MN Energy to put together an agreement for consideration.

OTHER BUSINESS:

Application for Exempt Permit / NW Angle Ducks Unlimited / 09/07/2019

Motion made by Councilor Vandal to approve the Exempt Permit as presented. The motion was seconded by Councilor Goldsmith and carried unanimously.

Newspaper Follow-up

City attorney Steve Anderson stated that the Northern Light Region would satisfy requirements if the city chose to make it its official newspaper. Mark Thiele, representing The Warroad Advocate stated that their paper would then publish official notifications along with the Northern Light.

Motion made by Councilor Goldsmith to name the Northern Light Region as the city's official newspaper. Motion seconded by Councilor Thompson and carried unanimously.

River Concern

County Commissioner John Horner informed council of discussion on safety/speed on the river west of the car bridge. There are a number of canoes, kayaks, paddle boats and small watercraft that are very difficult to see because of the cattails. For safety reasons, a speed limit is being considered so that there can be some form of enforcement.

It was council consensus to consider options for speed control on the river.

ADJOURNMENT:

There, being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 8, 2019.*** The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 5:45 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff