

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

August 12, 2019

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on August 12, 2019.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Tom Goldsmith and Michele Vandal.

Absent: None

Also Present: City Staff – Amy Friesner, Dan Trosen – Utility Superintendent, Matt Rachuy - Airport, John Horner – Roseau County, Glenda Phillipe – Park Board, Shelli Spina – WLS, Joy Bukowiec – WRU, Jim Trojanowski – NWRL, and Representatives of the Warroad Community Development – Strategic Design Team.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Goldsmith and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of July 22, 2019 Council Minutes

Motion made by Councilor Thompson to approve the July 22, 2019 regular Council Minutes as written. The motion was seconded by Councilor Soderberg and carried unanimously.

Two Council Members to Review August 26th Bills

Councilor Goldsmith and Councilor Soderberg agreed to review the bills prior to the August 26, 2019 meeting.

Approval of Checks

Motion made by Councilor Vandal to approve the August 2019 checks totaling \$1,030,790.19 (E2219-2229 = \$37,415.01, NMPA #20190731 = \$344,656.61, Sale Tax #07312019 = \$37,806.00, AP #46559-46659 = \$562,732.15, PR #7885-7907 = \$12,370.82, and PR E-#509797 = \$35,809.60). Motion seconded by Councilor Thompson and carried unanimously.

July Revenue/Expense Summary

Information only. No action taken.

LIQUOR STORE

Request to update computer system

Liquor store manager Shelli Spina asked council for authorization to purchase a new computer system for the liquor store. The existing system is no longer supported. She is recommending a system from Total Register Systems for the amount of \$9005.84. She would like to use lottery funds for the purchase.

Motion made by Councilor Vandal authorizing the purchase of a new computer system at the liquor store as presented. Motion seconded by Councilor Goldsmith and carried unanimously.

NORTHWEST REGIONAL LIBRARY – 2020 PROPOSED LIBRARY BUDGET

Jim Trojanowski from the Northwest Regional Library presented the Council with a request for a 3% increase in funding for 2020. If approved, the increase would cost the city an additional \$2,060 for 2020.

No Action Taken

PUBLIC SAFETY

AMB - Authorization to send delinquent Accounts to Collection/Revenue Recapture

Motion made by Councilor Thompson authorizing to send delinquent Ambulance accounts to collection/revenue recapture as presented. Motion seconded by Councilor Vandal and carried unanimously.

AIRPORT

August Airport Commission Minutes

Information only. No Action Taken.

UTILITY DEPARTMENT

Utility Commission Minutes for August 6, 2019

Information only. No Action Taken.

Authorization to send delinquent Utility Account to Collection

Motion made by Councilor Vandal authorizing to send delinquent utility account to collection as presented.

Motion seconded by Councilor Goldsmith and carried unanimously.

WARROAD COMMUNITY DEVELOPMENT – STRATEGIC DESIGN TEAM PRESENTATION

Cyndy Renfrow, representing the Warroad Community Development – Strategic Design Team, made a presentation to explain their mission and goals for Warroad, along with their desire to partner with the city council to help lead the community in to the future.

No Action Taken.

OTHER BUSINESS:

Application for Lawful Gambling Permit / Ducks Unlimited Frozen North

Motion made by Councilor Vandal to approve the Lawful Gambling Permit as presented. The motion was seconded by Councilor Thompson and carried unanimously.

Ordinance No. 10.20 Revision

City Attorney Anderson requested that the council pass Ordinance No. 10.20, which sets forth the City's process for assessing delinquent utility accounts.

Motion made by Councilor Vandal to pass and adopt Ordinance 10.20. Motion seconded by Councilor Thompson and carried unanimously.

River Concern – Follow-up

County Commissioner John Horner informed council of discussion on safety/speed on the river west of the car bridge. There are a number of canoes, kayaks, paddle boats and small watercraft that are very difficult to see because of the cattails. For safety reasons, a speed limit is being considered so that there can be some form of enforcement. He presented council a draft of a county ordinance that may be adopted. He asked council for any comments or concerns.

It was council consensus to support the county's continuation with a policy and process for enforcement.

ADJOURNMENT:

There, being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of August 12, 2019.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 6:30 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff