

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

August 26, 2019

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on August 26, 2019.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Tom Goldsmith and Michele Vandal.

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, Wade Steinbring – WPD, Dan Trosen – Utility Superintendent, Mark Thiele – Warroad Advocate, John Horner – Roseau County, and Amanda Larson, Hunter Larson, and Harley Grill – Boy Scouts.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of August 12, 2019 Council Minutes

Motion made by Councilor Soderberg to approve the August 12, 2019 regular Council Minutes as written. The motion was seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review September 9th Bills

Councilor Thompson and Councilor Goldsmith agreed to review the bills prior to the September 9, 2019 meeting.

Approval of Checks

Motion made by Councilor Goldsmith to approve the August 2019 checks totaling \$258,081.47 (E2230-2236 = \$26,548.10, AP #46660-46706 = \$185,694.48, PR #7908-7924 = \$11,378.90, and PR E-#509825 = \$34,459.99). Motion seconded by Councilor Soderberg and carried unanimously.

PLANNING COMMISSION RECOMMENDATION

Approval of Parcel Split

The Planning Commission is recommending approval of a parcel split and replat of Lots 28-30 and parts of Lot 31 and Outlet 1, Block 11, Fairview Addition application. The split meets all minimum lot requirements.

Motion made by Councilor Thompson to approve the parcel split and replat as presented. Motion seconded by Councilor Goldsmith and carried unanimously.

PUBLIC SAFETY

PD – Review and Award bid for advertised impound vehicles

Motion made by Councilor Thompson to award the bid for vehicles to the only bidder, Scott Pahlen as presented. Motion seconded by Councilor Vandal and carried unanimously.

AIRPORT

Authorization to hire Asst. Airport Mgr.

There were six applicants and three interviews for the assistant airport manager position. The recommendation to hire Adam Solberg was unanimous.

Motion made by Councilor Goldsmith to offer the Assistant Airport Manager position to Adam Solberg. Motion seconded by Councilor Vandal and carried unanimously.

UTILITY DEPARTMENT

None at this time.

OTHER BUSINESS:**Approval of CGMC Membership and Environmental Fund Assmt.**

Motion made by Councilor Vandal to approve 2020 membership renewal and contribution to the Environmental Fund Assessment through CGMC as presented. Motion seconded by Councilor Thompson and carried unanimously.

Liability Coverage - Waiver Form

Motion made by Councilor Vandal to approve the Liability Coverage without waiving the monetary limits on municipal tort liability established by state statute. The motion was seconded by Councilor Goldsmith and carried unanimously.

Special Event Application – Chamber of Commerce/ Octoberfest 5k/ 10-5

Motion made by Councilor Vandal to approve the Special Event Request for the Chamber of Commerce Octoberfest 5k run on October 5, 2019 as presented. Motion seconded by Councilor Thompson and carried unanimously.

Temp On-Sale Liquor Application/ Chamber/ Octoberfest/ 10-5

Motion made by Councilor Vandal to approve the temporary On-Sale Liquor Application for the Chamber for Octoberfest on October 5, 2019 as presented. The motion was seconded by Councilor Goldsmith and carried unanimously.

Special Event Request – Warroad Panthers

Woodland Bible Church is requesting barricades to block off Dale Ave between Garfield and McKinley for the safety of the children. Parking in this area will not be permitted.

Motion made by Councilor Thompson to approve the Special Event Application for Warroad Panthers Soccer. The motion was seconded by Councilor Vandal and carried unanimously.

Proclamation Request/ National Rail Safety Week

Motion made by Councilor Vandal to adopt a Proclamation to recognize September 22-28, 2019 as National Rail Safety week. Motion seconded by Councilor Soderberg and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of August 26, 2019.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:37 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff