

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

September 23, 2019

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:15p.m.on September 23, 2019.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Tom Goldsmith and Michele Vandal.

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, John Horner – Roseau County, Joy Bukowiec – WRU, and Wade Steinbring – WPD.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Goldsmith and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of September 9, 2019 Council Minutes

Motion made by Councilor Vandal to approve the September 9, 2019 regular Council Minutes as written. The motion was seconded by Councilor Soderberg and carried unanimously.

Next Council Meeting Date – Tuesday, October 15th

FYI - No Action Taken

Two Council Members to Review October 15th Bills

Councilor Thompson and Councilor Goldsmith agreed to review the bills prior to the October 15, 2019 meeting.

Approval of Checks

Motion made by Councilor Vandal to approve the September 2019 checks totaling \$283,386.91 (E2248-2253 = \$26,381.93, AP #46779-46840(Void #46840) = \$214,076.51, PR #7946-7958 = \$7,386.29, and PR E#509881 = \$35,542.18). Motion seconded by Councilor Soderberg and carried unanimously.

Approval of 2020 Preliminary Tax Levy

Council was presented the 2020 preliminary tax levy for review. City Administrator Kathy Lovelace recommended that council adopt an 8% increase over last year's budget due to the still unknowns such as health insurance rates, dental rates, Contract wage rates (negotiations begin in October). This leaves some room for variables that may arise before December. The amount could be decreased but not increased before December when the final levy is submitted.

Councilor Goldsmith moved to approve the Preliminary Budget to the County with a total Levy increase of 8%. Motion was seconded by Councilor Soderberg and carried unanimously.

PUBLIC SAFETY

PD – PSC Recommendation to Purchase a Trunk Vault

Police Chief Steinbring asked for approval to purchase a trunk vault for one of the squads. A purchase of a second one may be in the future if this works well for securing equipment. NSF Funds will be used for payment.

Motion made by Councilor Thompson to approve the purchase of a trunk vault as presented. The motion was seconded by Councilor Vandal and carried unanimously.

PD – Authorization to hire FT Officer

Police Chief Steinbring asked for approval hire Travis Olafson as a full-time police officer. There were three interviews conducted.

Motion made by Councilor Soderberg to authorize the hire of Travis Olafson as a full-time police officer. The motion was seconded by Councilor Vandal and carried unanimously.

AIRPORT

None at this time.

UTILITY DEPARTMENT

None at this time.

OTHER BUSINESS:

SEA – Women of Today / Light up the Holidays / 11/30

Motion made by Councilor Thompson to approve the Special Event Application for Light Up the Holidays as presented. Motion seconded by Councilor Vandal and carried unanimously.

Approval of 2020 Liquor License Renewals:

Seven businesses have completed all the documentation and paid all fees to renew their licenses the same as last year: The American Legion, Doug’s Supermarket, Holiday Station, Izzy’s Lounge, Main Street Bar and Grill, LOW Brewery, and Nomad Tavern. The Phoenix needs their insurance. City staff has verified they have all paid their property taxes.

Motion made by Councilor Vandal to approve the liquor license renewals as listed and The Phoenix pending insurance. Motion seconded by Councilor Goldsmith and carried unanimously.

ADJOURNMENT:

There, being no further business, **Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of September 23, 2019.** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:25 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff