

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

December 9, 2019

CALL TO ORDER:

Mayor Marvin called the Regular Meeting of the Warroad City Council to order at 5:30p.m.on December 9, 2019.

Those Present: Councilors Dick Soderberg, Kevin Thompson, Tom Goldsmith and Michele Vandal.

Absent: None

Also Present: City Administrator – Kathy Lovelace, City Staff – Amy Friesner, City Attorney – Steve Anderson, Dan Trosen – Utility Superintendent, Jamie Bender – WFD, Wade Steinbring - WPD, and John Horner – Roseau County.

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda with the addition of 6b – Ducks Unlimited. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of November 25, 2019 Council Minutes

Motion made by Councilor Soderberg to approve the November 25, 2019 regular Council Minutes as written.

The motion was seconded by Councilor Vandal and carried unanimously.

Two Council Members to Review January 13th Bills

Councilor Soderberg and Mayor Marvin agreed to review the bills prior to the January 13, 2020 meeting.

Approval of Checks

Motion made by Councilor Vandal to approve the December 2019 checks totaling \$644,019.58 (E2299-2313 = \$48,790.20, AP #47104-47165 = \$142,012.12, PR #8027-8106 = \$44,733.00, and PR E#510050 = \$42,456.45, NMPA #20191130 = \$339,565.81, Sales Tax #11302019 = \$26,462.00). Motion seconded by Councilor Thompson and carried unanimously.

November Revenue/Expense Summary

Information only. No action taken.

PUBLIC SAFETY

FD – Authorization to send delinquent Accounts to Collection

Motion made by Councilor Vandal authorizing to send delinquent Fire Calls to collection as presented. Motion seconded by Councilor Thompson and carried unanimously.

AIRPORT

None at this time.

UTILITY DEPARTMENT

Utility Commission Minutes for December, 2019

Information only. No Action Taken.

Authorization to send delinquent Utility Accounts to Collection

Motion made by Councilor Goldsmith authorizing to send delinquent utility accounts to collection as presented.
Motion seconded by Councilor Soderberg and carried unanimously.

Annual Fuel Bids

Utility Superintendent Dan Trosen presented council a fuel bid summary. There were two bids received. If patronage from Cenex/Farmers Union is taken into consideration along with the discount per gallon, Cenex/Farmers Union and Holiday have the same bid. It is the recommendation that the fuel bid for 2020 be awarded to Cenex/Farmers Union Oil of Warroad.

Motion made by Councilor Goldsmith to accept the bid for both gas and diesel from Cenex/Farmers Union for the 2020 fuel needs. Motion seconded by Councilor Vandal and carried unanimously.

OTHER BUSINESS:**Approval of 2020 Tobacco Licenses.**

Motion made by Councilor Vandal to approve the 2020 Tobacco Licenses as presented. Motion seconded by Councilor Soderberg and carried unanimously.

Application for Exempt Permit / Feb 22nd /Ducks Unlimited

Motion made by Councilor Soderberg to approve the Lawful Gambling Permit for Ducks Unlimited for a raffle/bingo on February 22, 2020. Motion seconded by Councilor Goldsmith and carried unanimously.

OPEN PUBLIC TRUTH-IN-TAXATION HEARING TO DISCUSS 2020 PROPOSED BUDGET

The 2020 Budget Discussion was opened at 6pm. No City residents were on hand concerning truth-in-taxation. The proposed 2020 budget was reviewed. The overall increase proposed was 3.27%.

No Action Taken.

FINAL APPROVAL OF 2020 BUDGET

Motion made by Councilor Goldsmith to approve the 2020 Budget/ Tax Levy as presented which would result in a 3.27% increase. The motion was seconded by Councilor Vandal and carried unanimously.

December 23, 2019 Regular Council Meeting

Motion made by Councilor Vandal to cancel the December 23, 2019 Regular Council Meeting. The motion was seconded by Councilor Thompson and carried unanimously.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of December 9, 2019.* The motion was seconded by Councilor Soderberg and carried unanimously. The meeting adjourned at 6:05 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner, city staff