

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

April 1, 2020

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 12:00 p.m. on April 1, 2020.

Those Present: Mayor Marvin, Councilors Dick Soderberg, Michele Vandal, Tom Goldsmith and Kevin Thompson

Absent: None

Also Present: City Administrator – Kathy Lovelace, EMS Manager – Joy Bukowiec

APPROVE AGENDA:

Councilor Goldsmith moved to approve the meeting agenda as presented. The motion was seconded by Councilor Soderberg and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of March 25, 2020 Council Minutes

Motion made by Councilor Vandal to approve the March 25, 2020 regular Council Minutes as written. The motion was seconded by Councilor Thompson and carried unanimously.

Request to purchase Video Laryngoscope

EMS Manager Joy Bukowiec explained what this piece of equipment was and why she felt it was necessary for the ambulance. She further explained that the Ambulance had received two donations to cover a majority of the cost of the equipment, and they were exploring other funding sources to hopefully purchase an additional one for the backup rig.

Motion made by Councilor Vandal to approve the purchase of a Video Laryngoscope at a cost of \$1,095 with \$900 coming from donations and the remaining \$195 from the ambulance budget. The motion was seconded by Councilor Goldsmith and carried unanimously.

COVID-19 RELATED ISSUE

Small Business Relief Program through NWMF

City Administrator Lovelace reported that applications for the Warroad Forgivable Loan Program being administered through the Northwest Minnesota Foundation were still being submitted by our local businesses. No other details are available regarding the program.

Information only. No action taken.

Discussion/Plan if additional mandates from the Governor come in to play

City Administrator Lovelace again provided alternative options for the Council to meet if they decided they did not want to meet in person. ***It was the consensus of the members present that weekly Council Meetings continue to be held in person at the Public Safety Building every Wednesday at noon for the time being.***

Property Tax Discussions, Questions and Concerns

City Administrator Lovelace stated that she had received some questions regarding property taxes and if there would be any relief for that. Lovelace stated she had contacted the Roseau County Auditor to see if the County had discussed the issue and if they had made any decisions. She stated that the Commissioners had briefly discussed it in general, but not with any specific recommendations. They are waiting to see if, or what, the legislature might do with regard to this.

Any Other Issues

Council members asked about various department operations and if any changes had been made or were needed. After discussing several areas, situations and departments, specific directives were given to the City Administrator for each department to address staffing, safety, health and protection.

CONSIDERATION OF RESOLUTION 2020-09 / WARROAD COMMUNITY DEVELOPMENT

City Administrator Lovelace provided a draft resolution to the Council for consideration. The resolution is meant to outline and somewhat define a relationship between the City of Warroad and Warroad Community Development (WCD). *It was the consensus of the Council that Steve Anderson and Administrator Lovelace use this draft and make some of the recommended changes.* Once those changes are made, it will be emailed to council members for review and comment. Once members are satisfied, and prior to Council action, Administrator Lovelace will set up a meeting with WCD Director Cyndy Renfrow to discuss.

OTHER BUSINESS:

Update on Government Island

City Administrator Lovelace reported to the Council that she had been working with WCD Director Cyndy Renfrow to obtain a permit from the DNR to remove the debris from government island. This permit was successfully obtained Renfrow late last week. Over the weekend a brush mower was secured, and along with volunteers, a large amount of debris was removed and piled on shore where city employees then hauled it away. This was the first step to a vision of utilizing this space for public outdoor recreation space and was fairly time sensitive as the ice will soon break up and there would be no way to get equipment out there again until next winter. Work continues in the background for the city to secure a long-term lease from the DNR for this property. Lovelace will keep the council informed.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 1, 2020.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 12:47 p.m.

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Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Kathy A. Lovelace