

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

April 22, 2020

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 12:00 p.m. on April 22, 2020.

Those Present: Mayor Marvin, Councilors Michele Vandal, Dick Soderberg, Tom Goldsmith and Kevin Thompson

Absent:

Also Present: City Administrator – Kathy Lovelace, John Horner – Roseau County, Damian McMillin – Fire Chief

APPROVE AGENDA:

Councilor Vandal moved to approve the meeting agenda as presented. The motion was seconded by Councilor Thompson and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of April 15, 2020 Council Minutes

Motion made by Councilor Thompson to approve the April 15, 2020 regular Council Minutes as written. The motion was seconded by Councilor Vandal and carried unanimously.

Approval of Checks/NMPA Payment

Motion made by Councilor Vandal to approve the April 22, 2020 checks totaling \$226,026.68 (PR E510305 = \$34,036.20, PR #8199-8223 = \$20,142.22, PR #8224 – \$1,158.22, PR E#2395-2400 = \$28,263.32, and A/P #47671-47711 = \$142,426.72). Motion seconded by Councilor Thompson and carried unanimously.

Approval of Resolution #2020-10 – Authorizing signatures for City Accounts

Motion made by Councilor Goldsmith approving Resolution #2020-10, and authorizing Bob Marvin, Kevin Thompson and Kathy A. Lovelace as authorized signers for the City of Warroad Accounts. The motion was seconded by Councilor Vandal and carried unanimously.

FIRE DEPARTMENT – Request for purchase of Equipment

Fire Chief McMillin present the council with information regarding the departments desire to purchase a washing machine for their turn-out gear and materials to make a drying rack for them. This machine would replace the existing residential washing machine currently used by the Ambulance, and both agencies would be able to use the same one. Cost for both would be approximately \$8,400.

Motion made by Councilor Vandal to approve the purchase of the Washing Machine. Motion seconded by Councilor Goldsmith and carried unanimously.

Motion by Councilor Goldsmith to purchase the materials to make a drying rack for the turnout gear. Motion seconded by Councilor Vandal and carried unanimously.

COVID-19 RELATED ISSUSE

Department/Personnel Issues

Lovelace reported that operations in all departments seem to be running pretty smoothly. There was a plexiglass shield installed at the City Office counter to further limit exposure. Lovelace is not aware of any additional concerns from any employees but will continue to check with them either individually or through the department heads.

Public Access

Lovelace reported that LOW County has made the decision to open all of the public accesses in the county. Council discussed the access at The Point. Since the Governor's Executive Order encourages people to get outdoors, and since it is relatively easy for locals to practice social distancing while fishing, the council decided to remove the barricades from the public access at The Point.

Campground/Public Facilities

Council agreed to keep the campground and public facilities closed to follow the Governor's Stay at Home order. Currently this order is expected to expire on May 4th. The council will discuss the next phases for opening up facilities at their next meeting.

Any Other Issues

Lovelace proposed the idea of refunding a portion of liquor license fees to those places that were forced to close under the Governor's Executive Order. Council agreed to consider it at a future meeting as they didn't feel like they had a good indication as to how long bars would be required to be closed.

OTHER BUSINESS:

Review of Appraisal

Per council direction, City Attorney Steve Anderson worked to obtain an appraisal for the parcel of property that would be needed to proceed with the DNR permit application for the Safe Harbor project.

Motion by Councilor Goldsmith to offer the property owner the appraised value for the parcel. Motion was seconded by Councilor Vandal and carried unanimously.

City Meetings for the Month of May:

The CGMC is recommends postponing any non-essential meetings during this month of May or holding them by tele-conference. It was council consensus that all committee meetings be cancelled for the month of May. If there is an issue that must be addressed, Lovelace will work with the committee/council to resolve it. The council will continue to meet weekly as it has been.

ADJOURNMENT:

There, being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of April 22, 2020.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 12:50 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Kathy A. Lovelace