

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**May 20, 2020**

**CALL TO ORDER:**

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 12:00 p.m. on May 20, 2020.

***Those Present:*** Mayor Marvin, Councilors Michele Vandal, Dick Soderberg, Tom Goldsmith and Kevin Thompson

***Absent:***

***Also Present:*** City Administrator – Kathy Lovelace and Steve Anderson – City Attorney.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Soderberg and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 13, 2020 Council Minutes**

***Motion made by Councilor Goldsmith to approve the May 13, 2020 regular Council Minutes as written.*** The motion was seconded by Councilor Vandal and carried unanimously

**Approval of Checks/NMPA Payment**

***Motion made by Councilor Vandal to approve the May 20, 2020 checks totaling \$242,068.70 (PR E510361 = \$33,431.52, PR #8230-8241 = \$7,873.45, E#2412-2418 = \$25,414.42, and A/P #47795-47844 = \$175,349.31).*** Motion seconded by Councilor Soderberg and carried unanimously.

**EMERGENCY SERVICES**

**AMB – Authorization to send delinquent accounts to Collection / Rev. Recapture**

***Motion by Councilor Goldsmith to approve the ambulance accounts to collection and revenue recapture as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**COVID-19 RELATED ISSUE**

**Resolution #2020-22 Anticipation of Revenue Shortage Due to COVID-19**

Lovelace stated that the LMC is cautioning cities to be thinking and planning for a revenue shortfall. Lovelace stated that two obvious areas for Warroad would be in both the campground and airport due to the pandemic. She asked council to adopt a resolution in anticipation and to highlight the issue as we move through the year and in to budgeting for the next year.

***Councilor Thompson moved to approve Resolution #2020-22 Anticipation of Revenue Shortage Due to COVID - 19.*** Motion was seconded by Councilor Goldsmith and carried unanimously.

**Department/Personnel Issues**

Nothing new to report. All departments are operating smoothly and safely.

**Campground/Public Facilities**

***Campground*** - Remains open only to seasonal campers at this time. Lovelace indicated that a couple of Canadians had asked about partial refunds since they cannot cross the border. The council took no action, therefore, there are no refunds for shortened season at this time.

**Playground Structures** – Playground structures and Rainbow Park and Allison Park are now open with new COVID-19 safety signage is installed.

**Public Restrooms** – Only the two bathroom facilities in the campground will be open at this time for limited hours each day. They will open to the public at 9:00am and close at 5:00pm. A cleaning schedule will be posted at both facilities.

**City Facilities – PD/Utility** – Council instructed that proper signage be put up and that both facilities be open to necessary traffic and business.

**Other Issues -**

**Large Gatherings on city owned property –**

1. Baseball/softball Fields – Closed per the Governor at this time.
2. July 4th – Will have Katy at the chamber call Detroit Lakes to see what they are doing.

**Utility Penalties** – Should the city resume utility penalties in May? There were no penalties charged in March or April (for Feb and Mar). Council agreed to eliminate penalties in May (for April) and will review the issue monthly. *Motion made by Councilor Thompson to eliminate the penalty charges in May.* Motion seconded by Councilor Vandal and carried unanimously.

Lovelace informed council members that accounts that had not made contact with the city or were more than two months behind were being put on a limiter pending at least partial payment and arrangements for future payments.

**OTHER BUSINESS:**

**Follow-up on Appraisal Offer**

Lovelace stated that she had relayed the purchase offer for the discussed property to the owner. He stated that he would not consider anything lower than \$60,000.

*It was Council consensus to authorize City Attorney Steve Anderson to proceed with the condemnation process.*

**Lego League – Thank you**

Council members wanted to thank and acknowledge the LEGO League from the school for their work and planning on the Goose Waste Reduction project. Members have heard positive comments from the public that the goose population is much less than the last few years, and thus there is much less waste on the bike path and around The Point area.

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of May 20, 2020.* The motion was seconded by Councilor Goldsmith and carried unanimously. The meeting adjourned at 1:06 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Kathy A. Lovelace*