

**MINUTES OF THE REGULAR MEETING  
OF THE WARROAD CITY COUNCIL**

**June 3, 2020**

**CALL TO ORDER:**

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 12:00 p.m. on June 3, 2020.  
***Those Present:*** Mayor Marvin, Councilors Michele Vandal, Dick Soderberg, Tom Goldsmith and Kevin Thompson  
***Absent:***

***Also Present:*** City Administrator – Kathy Lovelace and Steve Anderson – City Attorney Cyndy Renfrow – Warroad Community Development, Bryce Demolee – Warroad Baseball, and John Horner – Roseau County.

**APPROVE AGENDA:**

***Councilor Vandal moved to approve the meeting agenda as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FISCAL/ADMINISTRATIVE ISSUES:**

**Approval of May 27, 2020 Council Minutes**

***Motion made by Councilor Goldsmith to approve the May 27, 2020 regular Council Minutes as written.*** The motion was seconded by Councilor Soderberg and carried unanimously

**Approval of Checks/NMPA Payment**

***None***

**Revisit Resolution 2020-09/Warroad Community Development Partnership (from 4/1/20 Mtg)**

Cyndy Renfrow with Warroad Community Development was present to explain the need for the resolution. Renfrow explained that Warroad Community Development is seeking the status of a non profit organization through the IRS and needs this statement to show the relationship between WCD and the City of Warroad.

***Motion made by Councilor Vandal to approve Resolution 2020-09 with changes.*** The motion was seconded by Councilor Goldsmith and carried unanimously

**PUBLIC SAFETY**

**AMB – Authorization to send delinquent accounts to Collection / Rev. Recapture**

***Motion by Councilor Vandal to approve the two accounts to collection and revenue recapture as presented.*** The motion was seconded by Councilor Thompson and carried unanimously.

**FD – Authorization to send delinquent accounts to Collection**

***Motion by Councilor Vandal to approve delinquent fire calls to collection as presented.*** The motion was seconded by Councilor Soderberg and carried unanimously.

**UTILITY DEPARTMENT**

**Minutes from 06/02/2020 Meeting**

***No Action Taken.***

### **COVID – 19 Temporary Disconnect Policy**

Utility Superintendent Dan Trosen recommended that council adopt a temporary disconnect policy as MMUA has suggested. Council reviewed the policy as presented with some changes made from the MMUA suggestions and recommended by the Warroad Utility Commission.

*Motion by Councilor Thompson to approve the temporary utility disconnect policy as presented.* The motion was seconded by Councilor Vandal and carried unanimously.

### **COVID-19 RELATED ISSUSE**

#### **Bars/Restaurants – Set to open to outside dining only on 06-01-2020**

*FYI*

#### **Department/Personnel Issues**

Lovlace presented a recent situation with an employees spouse traveling by air and wanted clarification from the council on expectations upon return.

*Council consensus that because there is no Stay at Home Order in place any longer, there was no restriction on employee travel.*

#### **Public Facilities**

**Outdoor Pool** – Will open when utility department completes some maintenance. Likely in a week or two.

**Splash Pad** – Open next week.

**Baseball/Softball Fields** – Consensus to consult the StaySafe MN plan for organized youth sports

**Amphitheater/Pavilion** – Not open at this time. No reservations for month of June indoors.

**Volleyball Court** – Open – put up nets.

**Basketball Court** – Open – put up nets.

#### **Monthly Committee/Commission Meetings**

*It was the consensus of the Council to resume monthly committee and commission meetings as necessary beginning with the Planning Commission Meeting on June 17<sup>th</sup> while still maintaining the social distancing guidelines.*

#### **Other Issues -**

**July 4<sup>th</sup>** – Lovlace reported that she has asked interested organizations to submit their plans by next week for review by the Council.

### **OTHER BUSINESS:**

#### **MN Energy Antenna Lease Agreement**

*Motion made by Councilor Vandal to approve the antenna lease agreement with MN Energy as presented.* The motion was seconded by Councilor Soderberg and carried unanimously

#### **Port Authority Loans**

*Lovlace reported to Council members that payments for Port Authority loans will resume in June as previously decided by the Council.*

**ADJOURNMENT:**

There being no further business, *Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of June 3, 2020.* The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 12:53 p.m.

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Mayor Bob Marvin

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Kathy A. Lovelace, City Administrator

*Minutes prepared by: Kathy A. Lovelace*