

**MINUTES OF THE REGULAR MEETING
OF THE WARROAD CITY COUNCIL**

July 13, 2020

CALL TO ORDER:

Mayor Bob Marvin called the Regular Meeting of the Warroad City Council to order at 4:35 p.m. on July 13, 2020.
Those Present: Mayor Marvin, Councilors Michele Vandal, Dick Soderberg, Tom Goldsmith and Kevin Thompson
Absent:

Also Present: City Administrator – Kathy Lovelace, Amy Friesner – city staff, and Steve Anderson – City Attorney.

APPROVE AGENDA:

Councilor Soderberg moved to approve the meeting agenda as presented. The motion was seconded by Councilor Vandal and carried unanimously.

FISCAL/ADMINISTRATIVE ISSUES:

Approval of June 24, 2020 Council Minutes

Motion made by Councilor Vandal to approve the June 24, 2020 regular Council Minutes as written. The motion was seconded by Councilor Goldsmith and carried unanimously

Approval of Checks/NMPA Payment

Motion made by Councilor Soderberg to approve the July, 2020 checks totaling \$672,500.88 (PR E510516 = \$45,088.37, PR #8274-8287 = \$8,222.17, E#2448-2458 = \$40,987.80, NMPA #20200630 = \$324,868.60, Sale Tax #06302020 = \$4559.00, and A/P #47995-48064 = \$248,774.94). Motion seconded by Councilor Vandal and carried unanimously.

Review of June 2020 Revenue/Expense Summary

Information only. *No action taken.*

PUBLIC SAFETY

AMB – Authorization to send delinquent accounts to Collection / Rev. Recapture

Motion by Councilor Vandal to approve ambulance accounts to collection and revenue recapture in the amount of \$2,362.32 as presented. The motion was seconded by Councilor Goldsmith and carried unanimously.

FD – Authorization to send delinquent accounts to Collection

Motion by Councilor Vandal to approve fire calls to collection as presented. The motion was seconded by Councilor Goldsmith and carried unanimously.

UTILITY DEPARTMENT

Utility Commission Minutes for July 2020

Information only. No Action Taken.

Authorization to send delinquent Utility Account to Collection

Motion made by Councilor Vandal authorizing to send delinquent utility accounts to collection as presented. Motion seconded by Councilor Soderberg and carried unanimously.

COVID-19 RELATED ISSUES

CARES Act – Certification Form

City Administrator Kathy Lovelace asked council for authorization to sign and submit the Coronavirus Relief Fund Certification Form. Through the CARES Act, the city is eligible for \$138,475 to be used to reduce costs related to COVID-19. All qualifying costs have not been determined yet. The State will disburse the funds once they have received the CRF.

Motion by Councilor Vandal to authorize City Administrator Kathy Lovelace to sign and submit the Coronavirus Relief Fund Certification Form. The motion was seconded by Councilor Thompson and carried unanimously.

Department/Personnel Issues

None

City Facilities

None

Other Issues -

Eric Nerland sent a thank you to the council for supporting the street dance and activities over the July 4th weekend.

OTHER BUSINESS:

None

ADJOURNMENT:

There being no further business, ***Councilor Vandal moved to adjourn the Regular Meeting of the Warroad City Council of July 13, 2020.*** The motion was seconded by Councilor Thompson and carried unanimously. The meeting adjourned at 5:00 p.m.

Mayor Bob Marvin

Kathy A. Lovelace, City Administrator

Minutes prepared by: Amy Friesner – city staff